

**Arkansas State University  
Arkansas Biosciences Institute  
Animal Care Facility**

Effective **April 1, 2014** the Animal Care Facility (ACF) will require all new grants to include animal per diem rates. Per Diem rates are charged on a daily basis by the number of cages on each protocol. If at any time you have questions about how charges will occur, please contact the Animal Facility Manager for guidance. Each month Principal Investigators will be billed for the animals housed in the Animal Facility. The ACF staff will keep a log for each protocol with the number of cages and the size; however it is in the best interest of the PI's to keep a log as well.

The Animal Facility Manager will check all cages daily for overcrowding, sick or dead animals, and anything that may be of importance to the researchers. Any problem that is found by the Animal Facility Manager will be conveyed to the PI via phone and email allowing ample amount of time for the PI to correct the problem. If, the PI does not correct the problem by the given time, the PI should expect to be charged for the ACF staff to correct any issues.

Prior to animals being housed in the ACF, the research should fill out all required paper work and have the appropriate signatures. Remember that if a particular room is request it will only be for the duration of the trial, no room will have a designated permanent user. The ACF has limited space and will not make special arrangements for a user to have one room if there is already limited space.

**All companies using the Animal Care Facility will be charged double the rate**

**ANIMAL PER DIEM RATES**

Type of Caging	Daily Rate (Per cage)
<b>MICE</b>	
Regular (Max 5 mice/cage)	.85
Isolation/ Autoclaved caging	1.38
Large cage (Max 7 mice/cage)	1.10
<b>RATS</b>	
Regular (Max 2 rats/cage)	1.15
Isolation/ Autoclaved caging	1.50
Large cage (Max 4 rats/cage)	1.70

\*\*Rates include: All daily cost (Feed, Water, Electricity and enrichment) and cage change out.

**Service Charges**

**Drugs and Supplies:** All supplies provided by the animal facility are included in the procedure room fee. Drugs and supplies that are specific to any research are paid for by the Principal investigator.

**Technical Time:** Veterinarian- Cost is determined by the veterinarian.

**Procedure Room Fee:** \$1.50/ hour (Includes the use of Oxygen and CO2 and equipment and supplies provided by ABI- Animal Care Facility)

**Weaning/Overcrowding fee:** If a cage needs to be weaned or is overcrowded the animal facility manager will contact the Principal Investigator with a reasonable time limit to make changes. If the animals have not been weaned or moved due to overcrowding a fee will apply: \$2.00 cage.

**Euthanasia Fee:** \$1.00 per animal

**Transfer Fees Per Animal** (This includes new cage card, new cage and room transfer if needed)

Mice: \$2.50

Rat: \$3.50

** Researcher should also expect to pay a fee to the investigator whom they are receiving the animal from.
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### **Breeding Fee**

If you are using animals belonging to ABI- Animal Care Facility a breeding fee will be charged. Fees will be charged on a per litter basis.

Rodent Breeding Fee: 2.00

### **General Notes**

1. Charges will be posted monthly. Cages will be counted on a daily basis and researcher will be charged for the number of cages on each day.
2. Any cage removed during the day will be removed from the census on the following day.
3. **All controlled substance must be ordered by the Animal Facility Manager or Hope Phillips.** Please allow 4 week time period to allow controlled substance to be received.
4. A controlled substance order form must be filled out and approved for ordering controlled substance.
5. Breeding logs should be kept by the researcher and copy should be provided to the Animal Facility Manager to keep on file.
6. All users must follow the rules in the animal facility at all times. If you have a questions please ask.
7. The animal facility does have Standard Operating Procedure (SOP). SOPs are located on the table outside the Animal Facility Managers office. Please be aware of these SOPs and use them as a reference.