

CHECKLIST FOR APPLICATION SECOND DEGREE ACCELERATED BACHELOR OF SCIENCE IN NURSING

PLEASE BE SURE THAT YOU HAVE COMPLETED EVERY STEP BELOW, AND THAT YOU HAVE ENCLOSED ALL DOCUMENTS BEFORE SUBMITTING YOUR APPLICATION.

1. Apply for admission to Arkansas State University (Jonesboro Campus) for Summer 2019 undergraduate post degree. <http://www.astate.edu/info/admissions/index.dot>
You must be admitted to A-State before accepted to the nursing program.
2. Complete in full, sign, and date the Second Degree Bachelor of Science in Nursing Application for Admission and the attached "Technical Skills and Abilities" form, mail to:
**ATTN: Robin Thompson
2ND DEGREE BSN ADMISSIONS COMMITTEE
ASU – CNHP, SCHOOL OF NURSING
P. O. BOX 910
STATE UNIVERSITY, AR 72467-0910**
3. An Admission Exam will be required. The Admission exam includes, but is not limited to, Reading Comprehension, Vocabulary, Math and A&P. Please review the School of Nursing website for Admission Exam test dates and information on registering for the exam.
4. Submit a copy of your Spring class schedule if enrolled at any institution.
5. Request **three** official transcripts from each institution you have attended since high school and submit: a) **one in the original sealed envelope along with the School of Nursing application**, b) one to the Admission Office and c) keep the third unopened for future use.
6. If you have withdrawn, been dismissed, or otherwise not completed any other nursing program, obtain a letter of good standing from previous nursing program director and have sent to the School of Nursing from the program attended.
7. Competitive applicants will be scheduled for a face-to-face interview with committee.
8. If you are selected for admission, you MUST attend a full-day, mandatory orientation session on **June 26, 2019**. Class starts on **July 1, 2019**.

DO NOT RETURN THIS PAGE

**If you need further assistance, contact Robin Thompson (rkthompson@astate.edu) Or Jenafer Wray (jwray@astate.edu) at 870-972-3074 at the ASU- Jonesboro Campus.
PREFERRED METHOD OF COMMUNICATION IS EMAIL.**

**THANK YOU FOR YOUR INTEREST IN Arkansas State University's
SECOND DEGREE ACCELERATED BACHELOR OF SCIENCE IN NURSING PROGRAM**

ARKANSAS STATE UNIVERSITY
COLLEGE OF NURSING AND HEALTH PROFESSIONS
SCHOOL OF NURSING
P.O. BOX 910
STATE UNIVERSITY, AR 72467

SECOND DEGREE ACCELERATED BACHELOR OF SCIENCE IN NURSING

Students must apply online for admission to Arkansas State University – Jonesboro at <http://www.astate.edu/info/admissions/index.dot> Contact Office of Admissions at 800-382-3030

Deadline to apply is March 15 for Summer 2019

Applications are reviewed after the application deadline and are **NOT** reviewed on a first come, first served basis.

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED.

NAME _____
LAST FIRST MIDDLE OTHER NAMES BY WHICH
ASU STUDENT ID # _____ Email: _____
ACADEMIC RECORDS MAY BE FOUND.

HOME PHONE _____ CELL PHONE _____

LOCAL ADDRESS: _____

_____ CITY STATE ZIP CODE

PERMANENT ADDRESS (If different from above):

_____ CITY STATE ZIP CODE

Notification of admission decision should be sent to (check one): _____ local address or _____ permanent address (If applicant does not indicate choice, notification will be sent to first address given above.)

NOTE: If your name, address, or phone number changes during your enrollment, it is your responsibility to notify the School of Nursing and the Office of the Registrar in writing of these changes.

1. What is your previous degree _____ Major _____
2. Do you have or have you ever had a license as a nurse or other health care professional? Yes _____ No _____ (If "Yes", what type? _____ (Enclose a copy of the license with this application)
3. Is your license currently suspended, revoked or on probation or reprimanded for any reason? Yes _____ No _____ Has your licensed ever been disciplined (revoked, suspended, placed on probation or reprimanded) or voluntarily surrendered in any state or jurisdiction? Yes _____ No _____
4. Have you withdrawn, been dismissed, or otherwise attended but did not complete another Nursing program? Yes _____ No _____ (*If you marked 'yes', you MUST submit a letter of good standing from the director/chair of each nursing program you have attended, withdrawn from, dismissed from or otherwise not completed)
5. Do you speak Spanish proficiently? Yes _____ No _____ Please submit Spanish proficiency scores from the Praxis II-Spanish: World Language (minimum score of 168) or OPI (minimum score of "Advanced Low") should be sent to: School of Nursing, P.O. Box 910, State University, AR 72467 (this is required **only** if you would like special consideration for Spanish Proficiency)
6. Were you born in a foreign country? Yes _____ No _____ If yes, what country? _____
All foreign born students must take one of the following tests 1) Test of English as a Foreign Language (TOEFL) with a minimum TOEFL score of 83 on the preferred internet-based test (iBT), 570 on the paper-based test, or 213 on the computer-based test; 2) International English Language Testing System (IELTS) with a score of at least 6.5 and a spoken band score of 7; or 3) Pearson Test of English Academic (PTE) with a score of 56. (see website for details)

Applicants for admission will be ranked based upon prerequisite course GPA, admission exam and an interview.

All prerequisite courses must be completed by end of Spring term-June 1st.

See website (<http://www.astate.edu/college/conhp/departments/nursing/index.dot>) for application requirements

If your GPA is below 3.0 and/or you do not have university acceptance, please do not submit application at this time.

All applicants will be notified in writing of the decision of the admissions committee. No results will be given over the phone.

APPLICATION DOCUMENTS: Applicants must submit the following documents **together** as a nursing application packet (1-4). Again, **INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED.**

- (1) The completed College of Nursing and Health Professions Second Degree Accelerated Bachelor of Science in Nursing Program Application for Admission form
- (2) **Take the required Admission Exam. See website for test dates and payment form. Email Brenda Goodwin at bgoodwin@astate.edu with additional questions regarding admission exam.**
- (3) Submit a copy of your Spring schedule if enrolled this semester.
- (4) **Official (sealed) transcript(s)** of all college work completed (including ASU-Jonesboro) with grades on courses taken in the last semester of enrollment. You must request these from **EACH** institution (**including ASU**).
- (5) **Letter of Good Standing.** If you have withdrawn, been dismissed, or otherwise not completed any other nursing program, obtain and submit a letter of good standing from the director(s) of the nursing program(s) previously attended

Submit all application packets:

HAND DELIVER TO:
College of Nursing and
Health Professions
Nursing Department office
Suite 203

OR

MAIL TO:
ATTN: Robin Thompson (2nd Deg BSN Accelerated Committee)
ASU - CNHP
School of Nursing
P.O. Box 910
State University, AR 72467-0910

All applicants: list all colleges (including ASU), universities, or other institutions attended since high school, credit hours earned, and degree(s) if applicable:

| College/ University/ School | #Credits Hours/ Degree | Date |
|-----------------------------|------------------------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

I hereby affirm that all information supplied on this application is complete and accurate. I understand that I will not be permitted to enroll in the professional courses in the Bachelor of Science in Nursing (BSN) program without a letter of acceptance into the program. **Your signature below also indicates you have read and understand the guidelines of “Abilities and Skills for the Undergraduate Nursing Major.”**

Signature of Applicant

Date

PLEASE KEEP A PHOTOCOPY OF THIS COMPLETED APPLICATION FOR YOUR RECORDS!

Technical Abilities and Skills for the Undergraduate Nursing Major

Arkansas State University
College of Nursing & Health Professions
School of Nursing

The essential requirements identify the minimum technical abilities and skills required for admission, retention, and graduation of students. Graduates are expected to be qualified to enter the profession of nursing. It is, therefore, the responsibility of the student with disabilities to request those accommodations that he/she feels are reasonable and are needed to execute the essential requirements. Requirements for accommodations must be fully documented.

I certify that I have read and understand the Arkansas State University School of Nursing's Technical Abilities and Skills requirements for admission, retention, and graduation.

_____ I can meet the School of Nursing's Technical Abilities and Skills requirements

_____ I can meet the School of Nursing's Technical Abilities and Skills with reasonable accommodations. I require:

_____ I cannot meet the School of Nursing's Technical Abilities and Skills

Student Signature

Print Name

Date

SIGN AND RETURN THIS PAGE WITH APPLICATION

Abilities and Skills for the Undergraduate Nursing Major

The professional nurse must possess the knowledge and ability to effectively assess his or her client's biophysical, psychological, social, cultural, and intellectual domains. Further, the professional nurse must competently analyze the assessment data through intellectual processing to arrive at a definition of the client's status or problem, plan independently or collaboratively for full range of therapeutic interventions, execute all or part of the plans through nursing acts, and evaluate the care delivered and the client's responses to it. A candidate for professional nursing must have the abilities and skills necessary for use of the nursing process. These skills and abilities include observations; communication; motor ability; conceptualization; integration and quantification; and behavioral/social acceptability.

Standards and Functional Abilities for the Undergraduate Nursing Major

The School of Nursing affirms that all students enrolled in a nursing program must possess those intellectual, ethical, physical, and emotional capabilities required to undertake the full curriculum and to achieve the levels of competence required by the faculty for safe professional practice.

Technological compensation can be made for some handicaps in certain of these areas, but a candidate should be able to perform in a reasonably independent manner. The use of a trained intermediary is not acceptable, in that a candidate's judgment must be mediated by someone else's power of observation and selection.

| Standards | Functional Abilities |
|--|---|
| Critical Thinking: ability sufficient for clinical judgment. | Identify cause-effect relationship; problem-solve; predict/evaluate outcomes; sequence information. |
| Reading: ability sufficient to comprehend the written word. | Read written documents, graphs, policies, protocols, etc. |
| Arithmetic: ability sufficient to perform computations at least at the tenth grade level. | Measure time; compute medication dosage; count rates; use measuring tools; add, subtract, multiply, divide whole numbers; compute fractions. |
| Hearing: ability sufficient for physical and environmental monitoring. | Auscultate faint body sounds, voices; hear monitor alarms, emergency signals. |
| Visual: ability sufficient for accurate observation and assessment. | Observe patient response/condition: distinguish color and color intensity; prepare medication; see graphs, and computer screens. |
| Smell: ability sufficient to detect environmental and client odors. | Detect foul-smelling odors; detect smoke/gases. |
| Physical strength/endurance: ability sufficient to perform full range of patient care activities. | Stand for long periods of time at bedside; perform nursing care duties for entire shift; push/pull/support light and heavy objects; carry equipment; support patients in ambulation, turning, standing. |
| Motor Skills: ability sufficient to provide safe and effective nursing care. | Position patients; obtain specimens; calibrate instruments/ equipment; prepare and administer medication; reach and bend with ease; grasp small objects, write, fine motor skills. |
| Mobility: ability sufficient to move from room to room and within confined space. | Move about in populated areas; twist, stoop, squat; move quickly, administer repetitive movements (CPR). |
| Tactile: ability sufficient for physical monitoring and assessment. | Perform palpation; detect hot/cold; detect differences in skin surface; shapes and sizes. |
| Communication: ability sufficient for interaction with others, in both the verbal and written | Teach; explain procedures; give oral report; speak on the telephone; document and interpret |

| | |
|--|--|
| English language. | nursing actions and patient responses, and convey information through writing. |
| Interpersonal skills: ability sufficient to interact with others. | Establish rapport with patient, family and coworkers; respect differences, negotiate interpersonal conflict, remain calm in crisis situations. |
| Behavioral and Social Attributes: ability sufficient to possess emotional health required for full utilization of his/her intellectual abilities. | Compassion, integrity, concern for others, interpersonal skills, interests, and motivations are all personal qualities necessary for professional nursing. |

The following abilities and skills are necessary to meet the requirements of the curriculum:

Observations: The candidate must be able to observe a patient accurately at a distance and close at hand. Observation necessitates the functional use of the sense of vision and tactile sensation. It is enhanced by the functional sense of smell.

Communication: The candidate must be able to speak, hear, and to observe patients in order to elicit information; describe changes in mood, activity, and posture; and perceive nonverbal communications. A candidate must be able to communicate effectively and sensitively with patients. Communication includes not only speech but reading and writing. The candidate must be able to communicate effectively and efficiently in oral and written form with all members of the health care team.

Motor: Candidates should have sufficient motor function to elicit information from patients by palpation, auscultation, percussion, and other assessment maneuvers. A candidate must have sufficient motor skills to gain access to clients in a variety of care settings and to manipulate the equipment central to the treatment of patients receiving professional nursing care. Such actions require coordination of both gross and fine muscular movements, equilibrium, and functional use of the senses of touch and vision. Examples of required fine motor skills would include, but are not limited to, preparation and administration of oral and injectable medications, assessment of vital signs, application of dressings, and insertion of drainage catheters. Examples of required gross motor skills would include, but are not limited to, positioning clients in bed, assisting with ambulation, transferring clients and maneuvering in confined spaces. In addition, the candidate should be able to lift and carry a minimum of 35% of his or her own body weight. Also, the candidate should be able to sit, bend, reach and/or walk and stand for most of the day.

Intellectual-Conceptual, Integrative, and Quantitative Abilities: These abilities include measurement, calculation, reasoning, analysis, and synthesis. Problem solving, the critical skill demanded of nurses, requires all of these intellectual abilities. In addition, the candidate should be able to comprehend three-dimensional relationships and to understand the spatial relationships of structures.

Behavioral and Social Attributes: A candidate must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgment, the prompt completion of all responsibilities attendant to the care of patients, and the development of mature, sensitive, and effective relationships with patients. Candidates must be able to tolerate physically taxing workloads and to function effectively under stress. They must be able to adapt to changing environments, to display flexibility, and to learn to function in the face of uncertainties inherent in the clinical problems of many patients.

The citations for these guidelines are as follows:

Section 504 of the 1973 Vocational Rehabilitation Act and 42 U.S.C. 12101 et seq., the American with Disabilities Act (ADA) Bower, D., Line, L., & Denega, D. (1988). Evaluation instruments in nursing (pp. 71). New York: National League for Nursing (Effective - Fall 1999)
Reviewed 4/20/12

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