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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |

**Program Modification Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

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| **Modification Type: [ ]Admissions, [X ]Curricular Sequence, or []Other**  |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| Sarah Kendig 3/11/22 |  | Enter date |

**Department Curriculum Committee Chair** |

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**COPE Chair (if applicable)** |
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| Kellie Buford | 3/9/2022 |

**Department Chair**  |

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**Head of Unit (if applicable)**   |
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| Warren Johnson  | 3/16/2022 |

**College Curriculum Committee Chair** |

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**Undergraduate Curriculum Council Chair** |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**Director of Assessment** *(only for changes impacting assessment)* |

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**Graduate Curriculum Committee Chair** |
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| Carl M. Cates | 4/5/2022 |

**College Dean** |

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| Alan Utter | 4/25/2022 |

**Vice Chancellor for Academic Affairs** |
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**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person** (Name, Email Address, Phone Number)

Sarah Kendig, Dept. of Criminology, Sociology, and Geography, skendig@astate.edu, 870-972-3165

1. **Proposed Change** (for undergraduate curricular changes please provide an 8-semester plan (appendix A), if applicable)

In MA in Criminal Justice:

* Revise admissions criteria.
* Remove POSC electives.
* Move CRIM 6383/6463 from a required to elective course.
1. **Effective Date**

Fall 2022; Bulletin year 2022-2023

1. **Justification –** *Please provide details as to why this change is necessary.*

We would like to add several admissions requirements including a statement of purpose, a resume/CV, and two references. This is necessary because our current requirements have allowed for students to be accepted into the program who have struggled to complete the first semester and dropped out. We want to ensure that students receive quality instruction and mentorship and to obtain the necessary skills to make them competitive on the job market and in Ph.D. programs. In order to do this, we need to better assess their preparation prior to them entering the program.

We would like to remove the Political Science elective courses because they do not align with the program-level assessment goals of the M.A. Criminal Justice program. In addition, we now offer more Criminology electives and special topics courses, so we want to encourage our students to take classes within their field of study before taking classes outside of the department.

We are also adding CRIM 6603 as an option.

We are moving the advanced statistics class to an elective because we have created a new introductory required statistics class.

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

Graduate Bulletin, 2021-2022

**CURRENT**

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**ADMISSION REQUIREMENTS**

Students seeking admission into the Master of Arts degree program in Criminal Justice must meet the admission requirements of Graduate Programs. The specific program requirements are as follows. The student must have:

• BA or BS in Criminal Justice, Criminology, Political Science, Psychology, Sociology, or other closely related field.

• A minimum cumulative undergraduate GPA of 3.0 or a minimum of 3.0 for the last 60 hours of undergraduate course work completed.

• A minimum grade of B in the following undergraduate courses, or their recognized equivalents:

* ~~CRIM 3263, Criminology~~
* ~~SOC 3383, Social Statistics~~
* ~~SOC 4293, Methods of Social Research~~

CRIM 3263, Criminology

SOC 3383, Social Statistics

SOC 4293, Methods of Social Research

**REQUIRED APPLICATION MATERIALS AND DOCUMENTS**

• CV/Resume.

• Transcripts from all degree-awarding colleges and universities. (Unofficial transcripts may be submitted initially; official transcripts will be required upon admission and enrollment.)

• Statement of purpose that describes the applicant’s career and academic goals.

• Two letters of recommendation from instructors or employers who are acquainted with the applicant’s qualifications.

• No GRE required.

For an introduction to the A-State Graduate school and other useful information, please visit the [*Graduate Admissions* site**.**](https://www.astate.edu/info/admissions/graduate/) For students outside the US, please refer to the information on the international section of the [*Admissions*](https://www.astate.edu/a/global-initiatives/international/admissions/graduate/) site(academic criteria and English Proficiency Requirements, etc.)

Admissions are competitive.

Application deadlines: Priority deadlines for admission and for consideration for graduate as­sistantship are ~~May 1~~ April 1 (for ~~Summer or~~ Fall admission); ~~November 1~~ October 1 (for Spring admission).

**REQUIREMENTS FOR THE DEGREE**

A minimum of eighteen (18) hours for the degree must be in courses numbered at the 6000 level. Up to six hours (6) may be taken outside of the department. All students must complete a thesis or non-thesis option for the degree. Students electing to complete a thesis may take six (6) hours of CRIM 670V, Thesis, with the consent of the overseeing faculty member, in lieu of a corresponding number of hours of elective courses. (Note: Receipt of credit for thesis hours is contingent upon suc­cessful completion and defense of the thesis.) Students electing to take the non-thesis option will take comprehensive exams after earning a minimum of eighteen (18) hours in the program, including CRIM 6523, Seminar in Criminal Behavior and CRIM 6343, Methods of Social Research.

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## Criminal Justice

**Master of Arts**

CRIM 6393 created in separate proposal.

Course number of Advanced Data Analysis changed in separate proposal.

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| **University Requirements:** |  |
| See Graduate Degree Policies for additional information (p. 47) |  |
| **Program Requirements:** | **Sem. Hrs.** |
| CRIM 6233, Criminal Justice Systems | 3 |
| CRIM 6343, Methods of Social Research | 3 |
| ~~CRIM 6383, Advanced Data Analysis~~  CRIM 6393, Quantitative Analysis | 3 |
| CRIM 6523, Seminar in Criminal Behavior | 3 |
| **Select eighteen hours from the following:***Other courses require approval from the Director of the MACJ program and the Chair of the Criminology, Sociology, and Geography Department.*CRIM 5313, Seminar on Organized Crime CRIM 6133, Police and Society CRIM 6463, Advanced Data AnalysisCRIM 6403, Seminar in Juvenile DelinquencyCRIM 6513, Seminar in Community and Institutional Corrections CRIM 6653, Special TopicsCRIM 6603, InternshipCRIM 670V, Thesis (*maximum of 6 hours for students selecting thesis*) CRIM 680V, Independent Study~~POSC 6503, Managing Local Government POSC 6523, Decision Making~~~~POSC 6533, Seminar in Human Resource Management~~ ~~POSC 6553, Public Budgeting and Finance~~~~POSC 6563, Seminar in Public Administration~~ ~~POSC 6573, Grant Writing and Administration~~ SOC 6003, Perspectives in Death and Dying SOC 6063, Sociology of DisastersSOC 6073, Sociology of Family ViolenceSOC 6113, Seminar in Contemporary Sociology SOC 6123, Aging, Law and Social IssuesSOC 6203, Social Psychology SOC 6223, Urban Sociology SOC 6253, Rural SociologySOC 6263, Terrorism as a Social Movement SOC 6273, Social OrganizationSOC 6423, Seminar in Race, Gender and Class | 18 |
| **Sub-total** | **30** |
| **Total Required Hours:** | **30** |

**PROPOSED**

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**ADMISSION REQUIREMENTS**

Students seeking admission into the Master of Arts degree program in Criminal Justice must meet the admission requirements of Graduate Programs. The specific program requirements are as follows. The student must have:

• BA or BS in Criminal Justice, Criminology, Political Science, Psychology, Sociology, or other closely related field.

• A minimum cumulative undergraduate GPA of 3.0 or a minimum of 3.0 for the last 60 hours of undergraduate course work completed.

• A minimum grade of B in the following undergraduate courses, or their recognized equivalents:

CRIM 3263, Criminology

SOC 3383, Social Statistics

SOC 4293, Methods of Social Research

**REQUIRED APPLICATION MATERIALS AND DOCUMENTS**

• CV/Resume.

• Transcripts from all degree-awarding colleges and universities. (Unofficial transcripts may be submitted initially; official transcripts will be required upon admission and enrollment.)

• Statement of purpose that describes the applicant’s career and academic goals.

• Two letters of recommendation from instructors or employers who are acquainted with the applicant’s qualifications.

• No GRE required.

For an introduction to the A-State Graduate school and other useful information, please visit the [*Graduate Admissions* site.](https://www.astate.edu/info/admissions/graduate/) For students outside the US, please refer to the information on the international section of the [*Admissions*](https://www.astate.edu/a/global-initiatives/international/admissions/graduate/) site (academic criteria and English Proficiency Requirements, etc.)

Admissions are competitive.

Application deadlines: Priority deadlines for admission and for consideration for graduate as­sistantship are April 1 (for Fall admission); October 1 (for Spring admission).

**REQUIREMENTS FOR THE DEGREE**

A minimum of eighteen (18) hours for the degree must be in courses numbered at the 6000 level. Up to six hours (6) may be taken outside of the department. All students must complete a thesis or non-thesis option for the degree. Students electing to complete a thesis may take six (6) hours of CRIM 670V, Thesis, with the consent of the overseeing faculty member, in lieu of a corresponding number of hours of elective courses. (Note: Receipt of credit for thesis hours is contingent upon suc­cessful completion and defense of the thesis.) Students electing to take the non-thesis option will take comprehensive exams after earning a minimum of eighteen (18) hours in the program, including CRIM 6523, Seminar in Criminal Behavior and CRIM 6343, Methods of Social Research.

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## Criminal Justice

**Master of Arts**

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| **University Requirements:** |  |
| See Graduate Degree Policies for additional information (p. 47) |  |
| **Program Requirements:** | **Sem. Hrs.** |
| CRIM 6233, Criminal Justice Systems | 3 |
| CRIM 6343, Methods of Social Research | 3 |
| CRIM 6393, Quantitative Analysis | 3 |
| CRIM 6523, Seminar in Criminal Behavior | 3 |
| **Select eighteen hours from the following:***Other courses require approval from the Director of the MACJ program and the Chair of the Criminology, Sociology, and Geography Department.*CRIM 5313, Seminar on Organized Crime CRIM 6133, Police and SocietyCRIM 6463, Advanced Data AnalysisCRIM 6403, Seminar in Juvenile DelinquencyCRIM 6513, Seminar in Community and Institutional Corrections CRIM 6653, Special TopicsCRIM 6603, InternshipCRIM 670V, Thesis (*maximum of 6 hours for students selecting thesis*) CRIM 680V, Independent StudySOC 6003, Perspectives in Death and Dying SOC 6063, Sociology of DisastersSOC 6073, Sociology of Family ViolenceSOC 6113, Seminar in Contemporary Sociology SOC 6123, Aging, Law and Social IssuesSOC 6203, Social Psychology SOC 6223, Urban Sociology SOC 6253, Rural SociologySOC 6263, Terrorism as a Social Movement SOC 6273, Social OrganizationSOC 6423, Seminar in Race, Gender and Class | 18 |
| **Sub-total** | **30** |

**Appendix A, 8-Semester Plan**

(**Referenced in #2** - **Undergraduate Proposals Only)**

*Instructions: Please identify new courses in italics*.

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| **Arkansas State University-Jonesboro****Degree:****Major:****Year:** |
| Students requiring developmental course work based on low entrance exam scores (ACT, SAT, ASSET, COMPASS) may not be able to complete this program of study in eight (8) semesters. Developmental courses do not count toward total degree hours. **Students having completed college level courses prior to enrollment will be assisted by their advisor in making appropriate substitutions. In most cases, general education courses may be interchanged between semesters.** A minimum of 45 hours of upper division credit (3000-4000 level) is required for this degree. |
| **Year 1** |  | **Year 1** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Year 2** |  | **Year 2** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Year 3** |  | **Year 3** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Year 4** |  | **Year 4** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Total Jr/Sr Hours \_\_\_ Total Degree Hours \_\_\_** |
| **Graduation Requirements:** |