

Staff Senate Meeting Agenda
Wednesday September 21, 2016 @ 2:00pm
Mockingbird Room, Carl R. Reng Center

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
4. New Business
 - a. Conversation with Dr. Welch
 - b. Health Plan Changes – Lori Winn
5. Report from the President
6. Open Discussion
7. Announcements and Reminders
 - a. Next Meeting October 19, 2016

Arkansas State University

Staff Senate Meeting

July 20, 2016

The Arkansas State University Staff Senate met on Wednesday, July 20, 2016 in the Mockingbird Room in the Student Union on the A-State-Jonesboro campus. Staff Senate President, Angela Daniels, called the meeting to order at 2:00 pm.

In attendance: Jo Boyd (proxy for Paula Broadway), Catrina Clark, Todd Clark, Shane Copeland, Misty Cureton, Timothy Cureton, Angela Daniels, Rodney Davis, Emily Devereux, Vera Forrest, T. Johnson (Proxy for Rosemary Free), Sharon Groves, Jeffery Gulley, Brandy Hampton, James Hart, Matthew Huckaby, Amber Jordan, Jarrod Long, Randy Martin, Jennifer Novalick, Herbert Ogles, Ashley Parnell, Brian Pettie, Sheryl Puckett, Judy Reed, Carol Cummings (proxy for Randall Tate), Natalie Turney, Tammy Webb, and Scottie Wheat.

June Minutes:

Randy Martin motioned to accept the minutes as written. Scott Wheat seconded, all approved.

June Treasury:

The June report was presented by Sheryl Puckett. Items of note included postage expenses for retirement flags from the distinguished performance awards and money spent for employee assistance in the Santa's Wolves account. \$705.00 was spent on Staff Senate picnic supplies and \$1,062.43 was transferred from the educational assistance account to clear the account. The report was filed for audit.

Old Business:

Committee appointment seats have almost been completely filled. If you are interested in joining a committee or to learn about the committees please contact Angela Daniels. Email is angelad@astate.edu ext: 2579. Thank you for all volunteers. If you are interested in shared governance, please let Angela know.

New Business:

Our constituents list will be broken down for each senator. We have a lot of questions regarding the time clock; we wish to keep everyone informed. Angela will be sending out a list via email. When we receive official information from HR, we will begin pushing that information to our constituents.

An "Ask Staff Senate Form" has been created. It is on our website and Facebook page. If anyone has questions, we want to answer them and publish them. They can do this anonymously. If the person wants a direct response, they will have to fill in their contact information.

Advance notice that we are taking Staff Senate photos in September. Please wear your Staff Senate shirts so we can be unified.

Randy Martin motioned to take pictures inside. Jarrod Long seconded, all approved. We will be taking pictures inside right before our next meeting.

Report from the President:

Our next meeting will be in September.

Operation move-in is coming quickly, if you wish to volunteer you can sign up in the Alumni office or the Leadership Center.

With no open discussion, Randy Martin moved to adjourn. Scott Wheat seconded, and the meeting adjourned at 2:14.



Staff Senate Attendance Record

		May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Last Name	First Name												
Broadway	Paula	Present	Present	Proxy	No Meeting								
Clark	Catrina	Present	Present	Present	No Meeting								
Clark	Todd	Present	Present	Present	No Meeting								
Copeland	Shane	Present	Present	Present	No Meeting								
Cureton	Misty	Present	Present	Present	No Meeting								
Cureton	Timothy	Present	Present	Present	No Meeting								
Daniels	Angela	Present	Present	Present	No Meeting								
Davis	Rodney	Present	Present	Present	No Meeting								
Devereux	Emily	Present	Present	Present	No Meeting								
Edwards	Katie	Present	Absent	Absent	No Meeting								
Everett	Adrian	Present	Present	Absent	No Meeting								
Forrest	Vera	Present	Absent	Present	No Meeting								
Freer	Rosemary	Present	Present	Proxy	No Meeting								
Groves	Sharon	Present	Proxy	Present	No Meeting								
Gulley	Jeffery	Present	Present	Present	No Meeting								
Hampton	Brandy	Present	Present	Present	No Meeting								
Harris	Deanna	Present	Present	Absent	No Meeting								
Hart	James	Present	Present	Present	No Meeting								
Huckaby	Matthew	Present	Present	Present	No Meeting								
Jordan	Amber	Present	Present	Present	No Meeting								
Long	Jarrold	Present	Present	Present	No Meeting								
Martin	Randy	Present	Absent	Present	No Meeting								
McCain	Carla	Present			No Meeting								
Novalick	Jennifer	Present	Present	Present	No Meeting								
Ogles	Herbert	Present	Present	Present	No Meeting								
Parnell	Ashley		Present	Present	No Meeting								
Pettie	Brian	Present	Proxy	Present	No Meeting								
Privett	Amy	Present	Present	Absent	No Meeting								
Puckett	Sheryl	Present	Present	Present	No Meeting								
Reed	Judy	Present	Present	Present	No Meeting								
Tate	Randall	Present	Present	Proxy	No Meeting								
Turney	Natalie	Present	Present	Present	No Meeting								
Webb	Tammy	Present	Present	Present	No Meeting								
Wheat	Scottie	Present	Proxy	Present	No Meeting								

Proxies:

May: Debbie Davis proxy for Katie Edwards, Amanda Waters proxy for Deanna Harris, Brian Shelton proxy for Randy Martin, Tony Bittle proxy for Brian Pettie
 June: Nikki Turner proxy for Sharon Groves, G. Olsen proxy for Brian Pettie, Tracy McMasters proxy for Scott Wheat
 July: Jo Boyd proxy for Paula Broadway, T. Johnson proxy for Rosemary Freer, Carol Cummings proxy for Randall Tate

**Arkansas State University
Staff Senate Treasurer's Report
July 31, 2016**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward	\$443.41		
	Postage			
				<u>\$443.41</u>
 Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$3,379.77		
				<u>\$ 3,379.77</u>
 ASU Foundation Accounts				
Santa's Wolves 200067	Balance Forward	\$32,967.51		
	July Contributions		239.90	
	Employee Assistance		(1,009.88)	
				<u>\$32,197.53</u>
 Staff Senate Discretionary 200069	Balance Forward	\$17,250.30		
	Staff Senate Picnic & Silent Auction Supplies			
	Scholarship Spending Transfer			
				<u>\$17,250.30</u>
 Staff Senate Educational Assistance 230139	Balance Forward	\$0.00		
	Scholarship Spending Transfer			
	July Contributions		35.40	
	Stipend Scholarships Funded			
				<u>\$35.40</u>

**Arkansas State University
Staff Senate Treasurer's Report
August 31, 2016**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward Postage	\$443.41		<u>\$443.41</u>
Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$3,379.77		<u>\$ 3,379.77</u>
ASU Foundation Accounts Santa's Wolves 200067	Balance Forward August Contributions Employee Assistance	\$32,197.53	476.80	<u>\$32,674.33</u>
Staff Senate Discretionary 200069	Balance Forward	\$17,250.30		<u>\$17,250.30</u>
Staff Senate Educational Assistance 230139	Balance Forward August Contributions	\$35.40	70.80	<u>\$106.20</u>