

Staff Senate Meeting Agenda
Wednesday September 20, 2017 @ 2:00pm
Mockingbird Room, Carl R. Reng Center

Pictures at 3:00pm, Sept 20-Wear Staff Senate Polo Shirt!!!!

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
4. Old Business
 - a. Constitution and Bylaws Committee Appointments
 - b. Freshman Move In Follow up
5. New Business
 - a. Rich Zvosec – Athletics Mentor and Jobs Programs
 - b. Katey Provence – Food Drive (bring canned food item to this meeting to kick off Drive)
 - c. Senate Seat Replacement
 - d. Emily Devereux – Senator Highlights
6. Report from the President
7. Open Discussion
8. Announcements and Reminders
 - a. Next meeting is October 18th and will be located in the Board Room of the Library 8th Floor
 - b. Brad Phelps, System General Counsel, will attend the October meeting to provide an update on Concealed to Carry
 - c. Flu Shot Clinic – Tuesday, September 26th from 8:00am to 4:30pm in the Red Wolf Center.

Arkansas State University

Staff Senate Meeting

July 19, 2017

DRAFT MINUTES

The Arkansas State University Staff Senate met on Wednesday, July 19, 2017 in the 8th Floor Board Room in the Library on the A-State-Jonesboro campus. Staff Senate President, Hope Phillips, called the meeting to order at 1:59 pm.

In attendance: Nikki Adams, Spencer Bradley, Paula Broadway, Jon Carvell, Todd Clark, Catrina Clark, Shane Copeland, Misty Cureton, Timothy Cureton, Emily Devereux, Sharon Dollar, Traci Ellington, Adrian Everett, Rosemary Freer, Vickie Gilmer, Robert Gordon, Chelsea Gambill (Proxy for Sharon Groves), Jerry Webb (Proxy for Jeffery Gulley), Deanna Harris, James Hart, Matthew Huckaby, Jarrod Long, Joyce Mann, Brian Shelton (Proxy for Randy Martin), Herbert Ogles, Hope Phillips, Sheryl Puckett, Angela Daniels (Proxy for Judy Reed), Wendy Stotts, Natalie Turney, Tammy Webb, Scottie Wheat

June Minutes:

With no changes to the May minutes Hope Phillips made a motion to accept the minutes, all seconded and approved.

May and June Treasury:

The May and June reports were presented by Sheryl Puckett. Todd Clark motioned to accept the correction to the May report and the June report. James Hart seconded, all approved.

Old Business:

Operation Move In:

- Volunteers still needed, email Hope Phillips. Time and Location still pending.

“Meet your Staff Senator”:

- Emily gave an update on this endeavor. She will be emailing each senator with some questions.
- The post will include answers to the question (an ice breaker and professional question) and a picture of the senator.

Pictures:

- We should have more information about a date and time closer to the next meeting in September.

New Business:

Chancellor's Address:

- We were able to record Dr. Damphousse's speech and post it to social media. (was it put anywhere else?)

- Dr. Damphousse stressed the importance of our staff. He also looks forward to attending future meetings when possible.
- His wife, Beth, was also in attendance.

Benefits Committee Update from Rosemary Freer:

- The major topic discussed was the Health Benefits Provider, Cigna, and the response to our letter from April requesting a rebid for a provider.
 - The response is still under review with the Committee.
- Lori Winn and Len Frey were in attendance and also able to address questions and concerns.
- HR has been working closely with those reporting issues and Cigna.
- Lori stressed the importance of reporting all issues to HR, even if they are small or already resolved.

Facilities Management Update from Rusty Stroud:

- There will be a multiuse trail built adjacent to the new road.
 - All that's left on the new road is top layer of asphalt.
- The construction on Aggie Road is a beautification project that should be completed by the time school starts.
 - This raised concerns about parking on game days that we may try to address at next meeting.
- Phase 1 of Arkansas Hall should be completed by next week.
- The Band Practice field is getting a gravel parking lot north of Facilities Management and the North Lot by ABI is being restriped.

Appointment of Constitution and Bylaws Committee:

- Sharon Groves will be Chair. Other members include Nikki Adams, Carol Barnhill, and Nikki Turner.
- There will be a timeline establishing and some meetings will be by email. If anyone else is interested in joining please contact Hope Phillips.

Report from the President:

Hope spoke briefly about the meeting with Dr. Damphousse and Angela Daniels. The possibilities for the future and thanked Dr. Damphousse for attending our meeting and speaking.

Announcements/Open Discussion

- The "Every Red Wolf Counts" shirt sales have cleared enough to award 1 ¼ stipends. We've sold over 325 shirts and continue to get orders. Sheryl Puckett plans to do one more order before Operation Move In.
- No meeting in August.
- Next meeting is September 20, 2017 at 2 p.m. and will be held in the Mockingbird Room in the Student Union.

Timothy Cureton moved to adjourn. Deanna Harris seconded, and the meeting adjourned at 2:42 p.m.

**Arkansas State University
Staff Senate Treasurer's Report
July 31, 2017**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward	\$1,830.14		
	Staff Senate Picnic Supplies		(510.85)	
				<u><u>\$1,319.29</u></u>
 Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 4,335.61		
		0	-	
				<u><u>\$4,335.61</u></u>
 ASU Foundation Accounts				
Santa's Wolves 200067	Balance Forward	\$32,802.06		
	June Contributions		223.54	
	Employee Assistance			
				<u><u>\$33,025.60</u></u>
 Staff Senate Discretionary 200069	Balance Forward	\$20,153.07		
	Refund of Auction Item Proceeds		(500.00)	
	Income from ERWC T-Shirts		1,148.00	
	Chargeback from NSF Ck for Tshirt		(22.00)	
				<u><u>\$20,779.07</u></u>
 Staff Senate Educational Assistance 230139	Balance Forward	\$0.00		
	June Contributions		63.72	
				<u><u>\$63.72</u></u>

**Arkansas State University
Staff Senate Treasurer's Report
August 31, 2017**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward	\$2,675.00		
	Sodexo - Meet the Chancellor/Staff Senate Meeting		(127.87)	
				<u><u>\$2,547.13</u></u>
 Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 4,335.61		
		0	-	
				<u><u>\$4,335.61</u></u>
 <u>ASU Foundation Accounts</u>				
Santa's Wolves 200067	Balance Forward	\$33,025.60		
	June Contributions		447.07	
	Phone A Thon Billing		(5.00)	
				<u><u>\$33,467.67</u></u>
 Staff Senate Discretionary 200069	Balance Forward	\$20,779.07		
	Elite Graphics - ERWC T shirts		(3,021.74)	
	Income from ERWC T-Shirts		2,378.00	
			-	
				<u><u>\$20,135.33</u></u>
 Staff Senate Educational Assistance 230139	Balance Forward	\$63.72		
	June Contributions		63.72	
				<u><u>\$127.44</u></u>



Staff Senate Attendance Record

		May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Last Name	First Name												
Adams	Nikki	Present	Present	Present									
Bradley	Spencer	Present	Present	Present									
Broadway	Paula	Proxy	Proxy	Present									
Carvell	Jon	Present	Present	Present									
Clark	Todd	Present	Proxy	Present									
Clark	Catrina	Proxy	Present	Present									
Copeland	Shane	Present	Present	Present									
Cureton	Misty	Absent	Present	Present									
Cureton	Timothy	Absent	Present	Present									
Devereux	Emily	Present	Present	Present									
Dollar	Sharon	Present	Proxy	Present									
Ellington	Traci	Present	Present	Present									
Everett	Adrian	Present	Present	Present									
Freer	Rosemary	Present	Present	Present									
Gilmer	Vickie	Absent	Present	Present									
Gordon	Robert	Present	Present	Present									
Groves	Sharon	Present	Present	Proxy									
Gulley	Jeffery	Present	Proxy	Proxy									
Harris	Deanna	Present	Present	Present									
Hart	James	Present	Present	Present									
Huckaby	Matthew	Absent	Present	Present									
Long	Jarrold	Proxy	Present	Present									
Mann	Joyce	Proxy	Proxy	Present									
Martin	Randy	Present	Present	Proxy									
Ogles	Herbert	Present	Present	Present									
Phillips	Hope	Present	Present	Present									
Puckett	Sheryl	Present	Present	Present									
Reed	Judy	Present	Proxy	Proxy									
Stotts	Wendy	Present	Present	Present									
Turney	Natalie	Absent	Absent	Present									
Webb	Tammy	Present	Present	Present									
Wheat	Scottie	Present	Present	Present									

Proxies:

May: Cheryl Richie proxy for Paula Broadway, Connie Scott proxy for Catrina Clark, Alanna Williams proxy for Jarrod Long, Erin Brown proxy for Joyce Mann
 June: David Smith Proxy for Paula Broadway, Blake Simmons Proxy for Todd Clark, Margaret Davis Proxy for Sharon Dollar, Scott Johnson Proxy for Jeffery Gulley,
 Erin Brown Proxy for Joyce Mann, Jennifer Novalick Proxy for Judy Reed
 July: Chelsea Gambill proxy for Sharon Groves, Jerry Webb proxy for Jeffery Gulley, Brian Shelton proxy for Randy Martin, Angela Daniels proxy for Judy Reed