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## Bulletin Change Transmittal Form

**Graduate Council** - Print 1 copy for signatures and send 1 electronic copy to [mmcginnis@astate.edu](mailto:mmcginnis@astate.edu)

**Bulletin Change**  
Please attach a copy of all catalogue pages requiring editorial changes.

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Department Curriculum Committee Chair Date	COPE Chair (if applicable)
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Department Chair Date	General Education Committee Chair (if applicable)
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College Curriculum Committee Chair Date	Undergraduate Curriculum Council Chair
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College Dean Date	Graduate Curriculum Committee Chair
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Vice Chancellor for Academic Affairs

<b>1. Contact Person</b> (Name, Name of Institution, Address, Email Address, Phone Number) Andrew Sustich, Graduate School,
<b>2. Proposed Change</b> Add Accelerated Masters Degree as admission option and allow dual UG/G credit option for these students.
<b>3. Effective Date</b> August 2010
<b>4. Justification</b> This option will allow well qualified undergraduates to begin work on a graduate degree while simultaneously completing the undergraduate degree. This will allow a faster time to completion for the combined UG and G degrees and provide incentive for outstanding undergraduate students to stay at ASU for a graduate degree before continuing for employment or further education.

**From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.**

- To copy from the bulletin:**
1. Minimize this form.
  2. Go to <http://registrar.astate.edu/bulletin.htm> and choose either undergraduate or graduate.
  3. This will take you to a list of the bulletins by year, please open the most current bulletin.
  4. Find the page(s) you wish to copy, click on the "select" button and highlight the pages you want to copy.
  5. Right-click on the highlighted area.
  6. Click on "copy".
  7. Minimize the bulletin and maximize this page.
  8. Right-click immediately below this area and choose "paste".
  9. For additions to the bulletin, please change font color and make the font size larger than the surrounding text. Make it noticeable.
  10. For deletions, strike through the text, change the font color, and enlarge the font size. Make it noticeable.

Add text in red to page 23 of the Graduate Bulletin allowing for admission into the Accelerated Masters Program. The programs in blue are for demonstration purposes only. Each program will be required to pass a curriculum change to allow its inclusion into the program.

### **ADMISSION AS A GRADUATE NON-DEGREE STUDENT**

This option is for those seeking personal development, those fulfilling professional renewal requirements, those returning for educational workshops, and transient students. Students who have been admitted to another accredited graduate school and wish to take courses for transfer may establish Non-degree status by submitting an application for admission and a graduate transcript indicating good standing from the other institution.

Nondegree students may take an undergraduate and/or graduate course for which they qualify, with concurrence of the department offering the course. Departments, however, may restrict Nondegree students from enrolling in designated courses. Departments also may require that Nondegree students must consult with an adviser from the department before enrolling in any classes. Former or currently-enrolled Nondegree students who want to apply for admission to a degree program must meet all requirements of that program.

Admission as a Nondegree student does not imply that the student meets either Unconditional Status or graduate degree program admission requirements. Graduate credit earned as a Nondegree student may be applied to a degree program only with approval of the appropriate department chair and the graduate dean. No more than 12 hours earned in

Nondegree status and no courses with a grade lower than "B" may be applied to a graduate degree. Nondegree admission does not entitle the student to enroll in the 7000 or 8000 level courses. Exceptions may be made for those holding an appropriate master's degree in a relevant field as accepted by the Department of Educational Administration and Secondary Education. Enrollment in 7000-level courses with COUN and PSY prefixes requires admission to the Ed.S. in Psychology and Counseling, unconditional admission to another university's accredited post-master degree program with a major in psychology or counseling, or (with permission) admission to the Ed.S. in Educational Administration, the Specialist in Community College Teaching Program, or the Ed.D. in Educational Leadership. Enrollment in 8000-level courses is restricted to those who have been admitted to pursue the doctoral degrees.

### **ADMISSION AS AN UNDERGRADUATE INTO THE ACCELERATED MASTERS PROGRAM**

The Accelerated Master's degree option provides a transition that enables outstanding Arkansas State University undergraduate students to begin taking graduate course work in their junior or senior year and thus combine components of the undergraduate and graduate curriculum. Students admitted into an approved Accelerated Masters Degree Program may have a limited number of graduate level courses counted toward both the undergraduate and graduate degree. Students must apply and be admitted to the accelerated master's program by the department and the Graduate School before enrolling for any courses to apply to the graduate degree. Graduate programs at Arkansas State University offering an accelerated option are listed:

- Chemistry (MS)
- Public Administration (MPA)

Depending on the program, up to 12 hours of graduate credits will apply toward completion of the undergraduate degree requirements. Under the Accelerated Master's degree option, a student will be fully admitted to the Graduate School upon completion of the baccalaureate degree. This dual counting of a course for both undergraduate and graduate credit will only occur after the student completes the baccalaureate degree. Only courses with grades B or better will be eligible to count toward graduate credit. Undergraduate students interested in the Accelerated Master's opportunity should contact their department or the Graduate School for admission information.

### **ADMISSION AS A SENIOR TO ENROLL IN GRADUATE COURSES**

Seniors at Arkansas State University may register for graduate credit if they meet all of the following criteria:

- Must be within 12 semester hours of completion of the bachelor's degree at ASU in the semester in which the dual enrollment is to occur.

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- Met the GPA requirements for unconditional admission to the Graduate School.
- Obtain approval of the faculty advisor, the course professor and the graduate dean.

Seniors may then enroll in a maximum of 12 hours of graduate work, provided the total undergraduate and graduate hours do not exceed 15 semester hours. A course used toward an undergraduate degree cannot be counted or used later for graduate credit, **except in the case of enrollment in an approved Accelerated Masters Program**. Students will receive graduate credit only if the requirements for the bachelor's degree have been met by the end of the term and all requirements for admission to the Graduate School are met. Enrollment under these conditions is limited to one term. Graduate tuition will be charged for all graduate courses.

Other exceptional undergraduate students who have attained senior status but are not in their last 12 hours and who wish to enroll in graduate school will be considered on a case-by-case basis.

Exceptions are made for senior nursing students. See details in the College of Nursing and Health professions section in this Bulletin or online at <http://www.astate.edu/conhp>.