

Staff Senate Meeting Agenda
Wednesday November 15, 2017 @ 2:00pm
Mockingbird Room, Carl R. Reng Center

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
4. Old Business
 - a. Benefits Fair Follow Up
 - b. Lil Bit of Christmas Follow Up
5. New Business
 - a. Tara Thomason – Torchbearers
 - b. Helen McCoy – Recycling
 - c. Misty Cureton – Education Stipend Information & Deadline
 - d. Mel Turner – 5th Annual Thanksgiving Host Program
 - e. Jon Carvell – Emergency Procedures Update
 - f. SGOc Proposal 17FA-02-Book of Committees
 - g. Holding a December meeting? (change of date)
6. Report from the President
7. Open Discussion
8. Announcements and Reminders
 - a. The Faculty/Staff Appreciation Football Game will be the A-State vs. Troy December 2nd game at 2 p.m.
 - b. Open Enrollment closes November 17th
 - c. HAPPY THANKSGIVING!!!

Arkansas State University

Staff Senate Meeting

October 18, 2017

DRAFT MINUTES

The Arkansas State University Staff Senate met on Wednesday, October 18, 2017 in the 8th Floor Board Room in the Library on the A-State Jonesboro campus. Staff Senate President, Hope Phillips, called the meeting to order at 2:00 pm.

In attendance: Nikki Adams, Spencer Bradley (Absent), Paula Broadway, Jon Carvell, Catrina Clark, Todd Clark (Proxy Blake Simmons), Shane Copeland, Misty Cureton, Timothy Cureton, Angela Daniels, Emily Devereux, Sharon Dollar, Traci Ellington, Adrian Everett, Rosemary Freer, Vickie Gilmer (Proxy Robyn Klerk), Robert Gordon, Sharon Groves, Jeff Gulley, Deanna Harris, James Hart, Matt Huckaby, Jarrod Long, Joyce Mann, Randy Martin, Herbert Ogles, Hope Phillips, Sheryl Puckett, Wendy Stotts, Natalie Turney, Tammy Webb, Scott Wheat

September Minutes:

With no changes to the September minutes Rosemary Freer made a motion to accept the minutes and Angela Daniels seconded, all approved.

August and September Treasury:

The corrected August and September Treasury reports were presented by Sheryl Puckett. Jeff Gulley made a motion to accept the August and September Treasury reports and Deanna Harris seconded, all approved.

Old Business:

Emily Devereux – Senator Highlights

- Everyone has submitted their answers to Emily. She's still waiting on a few pictures but will move forward with the ones she has in alphabetical order.
- She will send a mockup of the post to the Senator for approval before posting.

New Business:

Dr. Damphousse – University Budget

- A-State had record enrollment but over 5,000 of those enrolled are online students and we share their tuition revenue with Academic Partnership.
- The Commission on Completion committee was established to increase retention and graduation rates.
- Dr. Damphousse also spoke on his recent recruitment opportunity with the trip to Little Rock and how everyone should consider themselves an A-State recruiter.
- We aren't bringing in as many transfers as we can handle and the state has brought in a consultant who specializes in transfers to help improve our transfer success.
- While the budget situation is significant Dr. Damphousse acknowledged Dr. Frey's area with working hard to make sure that currently filled positions are maintained.
- He ended by saying we can't cut our way out of the budget situation but needed to grow our way out.

Dr. Frey and Lori Winn – Healthcare Changes

- There were 650 replies to the survey that was sent out after the forum and Option 3 had the biggest support and TIAA received support.

- Emails have went out over the changes this past week in preparation for Open Enrollment beginning. If you need copies of these emails please or the ones sent after the meeting from Lori please contact Hope Phillips, hopep@astate.edu
- Lori and Dr. Damphousse thanked Hope and Angela for their work on getting the forum together so quickly.
- Angela thanked all those that completed the survey and attended the forum.
- The Benefits Committee was thanked for their hard work.

Brad Phelps, University Counsel – New Gun Law

- Brad presented a PowerPoint on the new gun law and gave a brief history of the Act.
- Acts 562 and 859 of 2017 went into effect Sept 1. HOWEVER, “there is still no lawful to carry on campus because the carrier has to obtain an enhanced certification...”
- This enhanced certification is a special additional license that MAY not start until Spring of 2018 because Arkansas State Police are still putting the course together. It will be 8 additional hours – 6 hours of classroom and 2 hours of live fire.
- There are limitations for having the concealed carry ability:
 - Personal choice – if goes off by accident carrier will be liable and can’t get workers compensation
 - Storage concerns
 - Can only be stored in a locked unattended vehicle
 - Can’t be stored in a state vehicle
 - Can’t be stored in a residence hall or dorm
 - Can’t be stored in a locked office or desk
 - Still can’t carry in these locations
 - Athletic and other events
 - Daycare
 - Places owned or operated by private entity (i.e. NYIT)
 - Grievance and disciplinary hearings
- For additional information see the ASU System Website: <http://www.asusystem.edu/about/policies/weapons/>.

Rob Gordon – Benefits Fair

- Still needed some volunteers
- The Catastrophic Leave Bank has 30,000 hours
- Door prizes for people who donate to Catastrophic Leave

Misty Cureton – Stipend Committee

- Still need 1 person that won’t roll off next year – Emily Devereux volunteered
- Applications are due November 30th and are available on the Staff Senate Website
- Last Year the Committee was able to give 5 stipends.

Sheryl Puckett – Lil Bit of Christmas

- Santa’s Wolves always has a booth and helps to setup and tear down
 - Setup is Nov 8th and Tear Down is Sunday at 4 p.m.
- For helping Santa’s Wolves receives a \$750 donation from Red Wolf Foundation
- Sheryl is still needing volunteers to help

Report from the President:

- The Greek organizations are holding a Trunk or Treat with the Greeks again this year
- United Way Campaign was kicked off yesterday. Dr. Damphousse said there are 90 or so people to be champs that will tell their areas what United Way is and how we can help

Announcements/Open Discussion:

- Ice Cream for Torchbearers is October 31st
- Next meeting – November 15th, Mockingbird Room, Carl R. Reng Center
- Benefits Fair November 2nd 10:00-2:00
- Food Drive
 - So far 20 pounds has been donated

Matthew Huckaby motion to adjourn, Adrian Everett seconded

**Arkansas State University
Staff Senate Treasurer's Report
October 31, 2017**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward	\$2,547.13		
			-	
				<u><u>\$2,547.13</u></u>
 Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 3,830.67		
	Employee Assistance		-	
				<u><u>\$3,830.67</u></u>
 <u>ASU Foundation Accounts</u>				
Santa's Wolves 200067	Balance Forward	\$33,927.65		
	October Contributions		510.14	
				<u><u>\$34,437.79</u></u>
 Staff Senate Discretionary 200069	Balance Forward	\$20,135.33		
			-	
				<u><u>\$20,135.33</u></u>
 Staff Senate Educational Assistance 230139	Balance Forward	\$191.16		
	October Contributions		63.72	
	Laura Bilbrey Donation		300.00	
				<u><u>\$554.88</u></u>



Staff Senate Attendance Record

Last Name	First Name	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Adams	Nikki	Present	Present	Present		Absent	Present						
Bradley	Spencer	Present	Present	Present		Present	Absent						
Broadway	Paula	Proxy	Proxy	Present		Present	Present						
Carvell	Jon	Present	Present	Present		Present	Present						
Clark	Todd	Present	Proxy	Present		Absent	Proxy						
Clark	Catrina	Proxy	Present	Present		Present	Present						
Copeland	Shane	Present	Present	Present		Present	Present						
Cureton	Misty	Absent	Present	Present		Present	Present						
Cureton	Timothy	Absent	Present	Present		Present	Present						
Daniels	Angela					Present	Present						
Devereux	Emily	Present	Present	Present		Present	Present						
Dollar	Sharon	Present	Proxy	Present		Present	Present						
Ellington	Traci	Present	Present	Present		Proxy	Present						
Everett	Adrian	Present	Present	Present		Present	Present						
Freer	Rosemary	Present	Present	Present		Present	Present						
Gilmer	Vickie	Absent	Present	Present		Present	Proxy						
Gordon	Robert	Present	Present	Present		Present	Present						
Groves	Sharon	Present	Present	Proxy		Present	Present						
Gulley	Jeffery	Present	Proxy	Proxy		Present	Present						
Harris	Deanna	Present	Present	Present		Present	Present						
Hart	James	Present	Present	Present		Present	Present						
Huckaby	Matthew	Absent	Present	Present		Present	Present						
Long	Jarrod	Proxy	Present	Present		Proxy	Present						
Mann	Joyce	Proxy	Proxy	Present		Present	Present						
Martin	Randy	Present	Present	Proxy		Present	Present						
Ogles	Herbert	Present	Present	Present		Present	Present						
Phillips	Hope	Present	Present	Present		Present	Present						
Puckett	Sheryl	Present	Present	Present		Present	Present						
Reed	Judy	Present	Proxy	Proxy									
Stotts	Wendy	Present	Present	Present		Present	Present						
Turney	Natalie	Absent	Absent	Present		Present	Present						
Webb	Tammy	Present	Present	Present		Present	Present						
Wheat	Scottie	Present	Present	Present		Present	Present						

Proxies:

May: Cheryl Richie proxy for Paula Broadway, Connie Scott proxy for Catrina Clark, Alanna Williams proxy for Jarrod Long, Erin Brown proxy for Joyce Mann
June: David Smith proxy for Paula Broadway, Blake Simmons proxy for Todd Clark, Margaret Davis proxy for Sharon Dollar, Scott Johnson proxy for Jeffery Gulley, Erin Brown proxy for Joyce Mann, Jennifer Novalick proxy for Judy Reed
July: Chelsea Gambill proxy for Sharon Groves, Jerry Webb proxy for Jeffery Gulley, Brian Shelton proxy for Randy Martin, Angela Daniels proxy for Judy Reed
Sept: David Hicks proxy for Traci Ellington, Brian Shelton proxy for Jarrod Long
Oct: Blake Simmons proxy for Todd Clark, Robyn Klerk proxy for Vickie Gilmer