

The ASU Equine Center is undergoing changes in policy due to a recent review of the use of academic facilities. Since the main purpose and use of the ASU Equine Center is to serve as a classroom for academic programs of the ASU College of Agriculture and Technology, the Equine Center is first and foremost an academic facility. The inherent risk associated with equine activities necessitates that the ASU Equine Center follow policy recommended protecting ASU and all third party organizations from liability in the unfortunate case that an injury occurs. The following policies have been recommended and will be effective **June 1, 2013**.

1. All third parties using the ASU Equine Center must sign a contract that designates the individual or organization responsible for the use of the facility, the designated time actual use of the facility will take place, and the individual responsible for EIA verification according to policy of the Arkansas Livestock and Poultry Commission.
2. All rental agreements and contracts pertaining to the use of the ASU Equine Center must be signed by ASU (lessor) and the Lessee (name of the organization). These contracts must be on file at least fourteen days prior to the actual date of the event.
3. All rental of the ASU Equine Center that requires use of tractors and equipment must designate the individual responsible for use of said equipment.

The following fees will be charged for the use of the ASU Equine Center.

Monday-Thursday \$200 per day

Monday-Thursday \$50 (evening use only 6 pm to 10 pm)

Friday, Saturday, Sunday, Holidays \$400 per day

ASU organizations, youth educational programs (such 4-H and FFA), and other equine-related organizations whose purpose is educational shall be granted usage of the facility free of charge. Usage of the facility by these groups **requires a contract and insurance requirements to be met even though the arena rental fee is waived.**

A deposit equal to half the amount of rental agreement (\$100, \$25, and \$200 respectively) will be charged to hold the facility for the event. The deposit amount will go toward the total amount owed for the usage of the arena. Refunds of the deposit amount will be handled in accordance to the rental agreement (#19) concerning refunds.

In order to receive a rental agreement, please contact the ASU COAT Dean's office at 972-2085.