

Banner 9 Core Meeting Recap

July 13, 2017

Attendees:

Henry Torres (ITS)

Margaret Watson (ITS)

Christy Harvey (Advancement)

Sara Moser (ITS)

Cassey Tune (Process Improvement)

Brandy Hampton (Controller's Office)

Fran Lincoln (Student Accounts)

Terry Finney (Student Affairs/Financial Aid)

Karen Vardell (ITS)

Ken Anderson (ITS)

Tracy Finch (Registrar/Admissions)

Amie McDonald (Advancement)

Justin Holder (ITS)

Myra Goodwin (Controller's Office)

Russ Hannah (Finance)

Danielle Childers (Student Accounts)

Tonya Crittenden (Financial Aid)

Agenda:

- (1) Round the Room general updates from everyone.
- (2) Review/update provided by Core Team members on their area Roll-Out Plan and Timelines.
 - a. Key items should be pointed out
 - b. Requests for assistance should be voiced
 - c. Key milestones needing attention are: testing dates/plans, training of campus constituents, announcement to constituents, ongoing monitoring/followup.

Upcoming Dates of Interest:

IT Training SEPT 12-15 – in training all day – Groovy/Grails

IT Training OCT 24-26 – in training all day - Admin Apps

Please plan accordingly.

Banner 8 patches will go to prod the 28th

Action Items:

- Henry will secure room in Library for testing/collaboration for specified hours each week
- Karen will forward documentation & Keyboard shortcuts (will post to website as well)

Recap:

The July meeting was held on the third floor of the library in Room 339. Henry welcomed everyone and reminded the group about the Banner 9 website – ITS will post any plans/documents/notes etc. – users will be sketching their own timelines, plans, testing, roll-out etc. for discussion and coordination with

the group. The hard and fast deadline for Admin Pages (previously known as INB) is 12/2018 due to regulatory deadlines, W-2's etc....

There was further discussion of the purpose of these meetings. At this point, Henry began a roundtable discussion of plans/progress by each area beginning with Tracy Finch who described her process and plans.

TF – created timeline with needed start dates – plan is for testing internally, then pushing out to constituents

Questions: Will there be a general University wide message informing campus of upgrades?

Ht - Yes

Will FGAC still be on the system?

SM – Yes, based on our testing (SM)

Banner 8 (B8) updates and Banner 9 (B9) upgrades (mostly HR) – B8 patches will go to prod the 28th barring bad testing outcomes. (required for B9 upgrades needed by HR)

CT – provided her B9 rollout schedule and assignments

MG/BH/RH – nothing

FL - nothing

CH – they are reliant on other systems (student graduation, etc.) will probably be last to roll out

Terry – plan provided by Tonya last night – FinAid got office together and logged in and will begin testing in earnest...

Tonya – to whom should questions should be directed?

KV – contact your normal IT support person

If you have questions, find issues, etc. please contact normal support person so that we can document and find solutions, etc. KV will send information on documentation, keyboard shortcuts, etc.

KV – please send questions to support staff rather than directly to DBA's so we can coordinate reproducing issues, requesting help etc.

Fran: coordinating with other offices –

Tracy mentioned her plan notes the other offices that will need to be involved with her processes...

Henry – we will publish the plans so everyone can see what is going on.

Terry – need to be flexible and communicate

Tracy inquired about Banner Bunker –

Ht will ask Kevin to schedule a room like this one every week for several hours for use and will add some machines to the room.

KV – discussion of student system being intertwined with so many other areas

SM – discussion of “turning off B8 forms” – how that will take place

CT was surprised and questioned reference to SSB rework and SM explained what Ellucian has indicated regarding future updates to INB and revisions to SSB products and how our overall schedule was designed in light of Ellucian plans. HT clarified that there is a compulsory go-live date for Admin Pages (and turn down of INB) due to regulatory and tax table integrations and also clarified that the core team previously agreed and established that our campus rollout would start with INB only and later with SSB due to the W-2 requirements and other regulatory updates. He explained the schedule was designed to ease the campus into this transition and in addition to take advantage of the streamlining that Ellucian is working on for the SSB modules.

CT indicated she may have to review dates but later in the meeting indicated they would stick with schedule provided

TF – security question – new “pages” – no they have same names – only look different and per Tonya will require some adjustment

Christy – again reiterated they are a small system dependent on other areas for data but will look further at their schedule

TC – may re-vamp some dates a bit...

IT will continue to communicate as normal with Digest, emails, etc. in B 8 environment as well as 9 environment