



# INFORMATION SHEET FOR EXCHANGE PROGRAM

All fees and expenses should be paid in KRW though they are marked in USD for your convenience.

Contact Information	
<b>Name of University</b>	<b>Inha University, 仁荷大学</b>
<b>University Website</b>	English: <a href="http://www.inha.ac.kr/eng">http://www.inha.ac.kr/eng</a> / Chinese: <a href="http://www.inha.ac.kr/cn">http://www.inha.ac.kr/cn</a>
<b>Mailing and Visiting Address</b>	International Center, Student Building 313, Inha University, 100 Inha-ro, Nam-gu, Incheon, [Postcode: 22212] Republic of Korea Tel. +82-32-860-7031~7038, E-mail : orir@inha.ac.kr
<b>Campus Location</b>	Incheon, half an hour ride from Incheon International Airport and one half hour ride from Seoul <ul style="list-style-type: none"> <li>• For detailed information, refer to the web site below: <a href="http://www.inha.ac.kr/mbs/mbs/eng/subview.do?id=eng_011001000000">http://www.inha.ac.kr/mbs/mbs/eng/subview.do?id=eng_011001000000</a></li> </ul>
<b>Country Coordinators</b>	<i>General Inquiries</i> ( <a href="mailto:orir@inha.ac.kr">orir@inha.ac.kr</a> ) Ms. Sujin Kim ( <a href="mailto:sujinkim@inha.ac.kr">sujinkim@inha.ac.kr</a> ) - France - Asian Region except China/Taiwan Mr. Seongmin(Sam) Hwang ( <a href="mailto:samhwang@inha.ac.kr">samhwang@inha.ac.kr</a> ) - Germany - U.S. , South America and Oceania(Australia, New Zealand) Ms. Jungmin(Mindy) Lee ( <a href="mailto:jungmin.lee@inha.ac.kr">jungmin.lee@inha.ac.kr</a> ) - Europe Mr. Jae Sun(Jason) Cho ( <a href="mailto:jasoncho@inha.ac.kr">jasoncho@inha.ac.kr</a> ) - China and Taiwan

Nomination and Application Deadline	
<b>Nomination</b>	1 <sup>st</sup> , September(Thurs) ~ 25 <sup>th</sup> September(Fri) 2016 (use the designated form)
<b>Online Application</b>	26 <sup>th</sup> , September(Mon) 09:00 ~ 28 <sup>th</sup> , October(Fri), 2016, 23:00 2016 (Korean Time)

Nomination & Application Process	
<b>Nomination Process (Coordinators Only)</b>	Exchange office of partner Universities <u>should send the nomination using the designated form to the country coordinator by email by the deadline and get confirmation on the applying major.</u>
<b>Application Process</b>	<p><b>Step 1</b> Create an account at the online application site for Exchange Student at <a href="http://itislink.inha.ac.kr/ipsilExchange/IIE61001/ApplyLoginFGrd.aspx">http://itislink.inha.ac.kr/ipsilExchange/IIE61001/ApplyLoginFGrd.aspx</a> [The application system works stably through Internet Explorer Browser.]</p> <p><b>Step 2</b> Fill out the Section A (Application Section), B (Biographical Section), C (Academic Information), D (Study Plan)            ※ Do not forget to upload your face photo.            ※ <b>Do not upload any file in the Section E. Simply do not use the Section E.</b></p> <p><b>Step 3</b> Submit the online application and check your Application No.  <b>Please do not forget your Application No. and Password.</b></p> <p><b>Step 4</b> Please prepare the following documents.            - Copy of your passport's ID page (1page, check the validity of the passport)            - Official Academic Transcript of Records issued by your university (in English)            - Recommendation Letter Form (2pages, <b>designated form</b>)            - Housing Application Form (1 page, <b>designated form</b>)</p>

	<ul style="list-style-type: none"> <li>- Official Bank Statement with an official bank stamp or an signature of a teller <ul style="list-style-type: none"> <li>※ <b>This MUST officially shows and proves the balance in your account more than USD5,500(for 1 semester applicants) / USD7,500(for 1 year applicants).</b></li> <li>※ Screenshot of online banking information is NOT accepted.</li> <li>※ Simple copies of banking transaction histories are NOT accepted.</li> </ul> </li> <li>- Language Proficiency Certificate (ex. TOEFL, TOEIC, IELTS, TOPIK etc.) <ul style="list-style-type: none"> <li>※ Please add this document only in case that your English proficiency is not proved by the recommender in the Recommendation Letter Form.</li> </ul> </li> <li>- Tuberculosis Examination Result Form with an official hospital stamp (<b>only for students applying for school dormitory, 1page, designated form</b>)</li> <li>- Certificate of Enrolment or “Letter of Enrolment with an institutional stamp” (in English, <b>only for Graduate-level applicants</b>)</li> <li>- Bachelor’s Degree Certificate (in English, <b>only for Graduate-level applicants</b>)</li> </ul> <p><b>Step 4.</b> Scan all documents in one PDF file format.</p> <p><b>Step 5.</b> Set the name of the file as “<b>Application Documents-XXXX.pdf</b>”. XXXX is your application No.</p> <p><b>Step 6.</b> Send the PDF file to <a href="mailto:samhwang@inha.ac.kr">samhwang@inha.ac.kr</a></p>
<b>Qualifications</b>	<p><b>[Undergraduate-level]</b></p> <ul style="list-style-type: none"> <li>• a minimum 2.0 out of 4.5 cumulative GPA or 70 out of 100 points equivalent at home institution</li> <li>• a proof of language certificate <ul style="list-style-type: none"> <li>- Minimum TOEIC 700 or TOEFL PBT 507 (CBT 210), IELTS 5.0 or iBT 80 for students wanting to take lectures taught in English [Recommendation Letter by academic advisor can replace the English Language Certificate]</li> <li>- TOPIK Level 3 required only for Students wanting to take lectures taught in Korean Language Education/ or Korean Language and Literature.</li> </ul> </li> </ul> <p><b>[Graduate-level]</b></p> <ul style="list-style-type: none"> <li>• a minimum 2.5 out of 4.5 cumulative GPA or 75 out of 100 points equivalent at home institution</li> <li>• Minimum TOEIC 700 or TOEFL iBT80(PBT507) , or IELTS 5.5 for students wanting to take lectures taught in English</li> </ul> <p><b>※ Compulsory for Master level exchange student. (Applicants who will apply to Korean Studies have to submit TOPIK Level 5. &amp; Korean language education applicants have to submit TOPIK Level 4.)</b></p> <ul style="list-style-type: none"> <li>• Graduate students willing to apply for exchange semester MUST an official admission only after being reviewed and approved by the professor of the department or laboratory of their chosen fields.</li> </ul> <p>※ Graduate School : <a href="http://gradeng.inha.ac.kr/program/program_020101.aspx">http://gradeng.inha.ac.kr/program/program_020101.aspx</a></p>

<b>Visa Type and Insurance</b>	
<b>Visa Requirements</b>	<ul style="list-style-type: none"> <li>• Foreign students seeking study in Korea should have a Student Visa(D-2) which can be obtained in the nearest Korean Embassy or Consulate.</li> <li>• All foreigners, who wish to stay in Korea more than 90 days, should be registered and issued an “Alien Registration Card” at the Immigration Office in Korea.</li> </ul>
<b>Insurance</b>	<ul style="list-style-type: none"> <li>• Health (Injury/Sickness) Insurance is mandatory for international students attending INHA University. Students must purchase designated insurance upon arrival. (Fee will be announced and guidebook will be sent to you during January, 2017)</li> <li>※ Note: Our Inha Insurance only covers the school term dates; students are recommended to purchase their own insurance for the period not covered by term dates.</li> </ul>

Accommodation and Housing Assistance													
<b>On-Campus Dormitory</b>	<ul style="list-style-type: none"> <li>• Application for on-campus housing should be made when submitting the admission application materials and payment can be made in cash <u>upon arrival</u>.</li> <li>• Dormitory fees (Spring 2017) : approx. USD 725 (NOT including meal plan) (for quadruple rooms)</li> </ul>												
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	<ul style="list-style-type: none"> <li>※ <u>Fee for early check-in and fee for semester should be paid separately.</u></li> <li>※ One semester runs for 16 weeks, and approximate costs of USD 350 are needed for each winter/summer break additionally.</li> <li>※ Dormitory fees will be subject to change each semester.</li> </ul>												
<b>Off-Campus Housing</b>	<ul style="list-style-type: none"> <li>※ Off-Campus Housing (Around Inha University) <ul style="list-style-type: none"> <li>- Rent on average: approx. USD 300 ~ 550/per month</li> <li>- Deposit on average : approx. USD 3,000 ~ 5,000</li> </ul> </li> <li>* International Center provides help for students who wishes to stay in a studio-type(1-room) accommodation near the school.</li> <li>* International Center cannot introduce off-campus housing other than the type mentioned above. Students willing to find apartments for share needs to find on their own upon arriving earlier.</li> </ul>												

Important Dates	
<b>Arrival day</b>	<b>20<sup>th</sup>(Mon) ~ 21<sup>st</sup>(Tues), Feb, 2017</b> <ul style="list-style-type: none"> <li>• We will arrange free shuttle buses on the 20<sup>th</sup> (Mon) and 21<sup>st</sup> (Tues) of February (two times per day). Fixed schedule of the shuttles will be notified as soon as it is determined.</li> </ul>
<b>Orientation for Exchange Students</b>	<b>22<sup>nd</sup> (Wed), Feb, 2017 morning</b> <ul style="list-style-type: none"> <li>※ <b>All exchange students MUST attend the orientation.</b></li> <li>※ Alien Registration Application, Course registration tips and notices will be delivered at the orientation.</li> </ul>
<b>Group Tuberculosis Test</b>	Date: To be decided [Examination to Nam-gu Incheon Health Center.] [Compulsory for students from 18 designated countries. Separate guidelines and group test date will be given around January 2017 via email].
<b>Class Begins / Class Ends</b>	<b>27<sup>th</sup>(Mon), Feb ~ 16<sup>th</sup>, (Fri), June 2017</b> (16 weeks, including exams) <ul style="list-style-type: none"> <li>• <b>Summer Vacation: 19<sup>th</sup>(Mon), June ~ 25<sup>th</sup>, Aug (Sun) Feb, 2017</b></li> <li>※ Exchange students are NOT allowed to take Summer/Winter sessions.</li> </ul>
<b>Online Academic Calendar</b>	Go to, <a href="http://www.inha.ac.kr/eng">http://www.inha.ac.kr/eng</a> click, - "Student Life" Menu – "Academic Calendar"

## Courses and Evaluation

<b>Course Registration for Exchange Students</b>	<ul style="list-style-type: none"> <li>The list of courses offered in foreign languages can be found online at the university's website :</li> </ul> <ol style="list-style-type: none"> <li>Go to <a href="http://sugang.inha.ac.kr/sugang/">http://sugang.inha.ac.kr/sugang/</a> and click 'English' on the upper right side menu.</li> <li>Click 'Course Schedule' on 'Curriculum' on the left side menu. Once you click it, a pop up screen shows up.</li> <li>Select 'foreign language' on the 'etc' bar on the newly pop up window.</li> <li>Please check the Note column on the course table to see the instruction language.</li> </ol> <p>※ The actual time table and courselists are available at the end of January 2017.</p> <p><b><u>Exchange students can take courses across the majors upon the successful course registration and the consent of the professor. Courselists are subject to change due to departmental circumstances.</u></b></p> <p>※ In the website, do not use the Department/Major bar. It will reset the foreign language setting.</p>																														
<b>Subjects <u>not</u> taught in English (Restricted to apply)</b>	<p>Law, Chemistry, Korean-related majors, nursing, medicine, visual design, theatre studies etc.</p> <p>※An applicant's applying major be rejected or altered depending on the availability of English courses.</p>																														
<b>Korean language courses</b>	<ul style="list-style-type: none"> <li>Korean language courses are offered for exchange students. It is not compulsory. <ul style="list-style-type: none"> <li>Undergraduate: <u>Basic Korean / Intermediate Korean(3 Inha credits, respectively)</u></li> </ul> </li> </ul> <p>※ Graduate-level Student can only audit Korean Language Class only upon lecturer's approval.</p>																														
<b>Average Course load per Semester</b>	<ul style="list-style-type: none"> <li>Undergraduate: 3 ~ 18/19 Inha credits</li> <li>Graduate: 3~9 Inha credits</li> </ul> <p>* Graduate exchange students cannot take undergraduate course.</p> <p>※ Most classes at Inha are given three hours per week, which means that they are designed as three-credit courses. One credit hour equals 16 class hours with the exception of experimental courses being 32 hours.</p>																														
<b>Evaluation</b>	<table border="1" data-bbox="472 1444 1344 1860"> <thead> <tr> <th>Grade</th> <th>Scores</th> <th>Point</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>95 ~ 100</td> <td>4.5</td> </tr> <tr> <td>A<sub>0</sub></td> <td>90 ~ 94</td> <td>4.0</td> </tr> <tr> <td>B+</td> <td>85 ~ 89</td> <td>3.5</td> </tr> <tr> <td>B<sub>0</sub></td> <td>80 ~ 84</td> <td>3.0</td> </tr> <tr> <td>C+</td> <td>75 ~ 79</td> <td>2.5</td> </tr> <tr> <td>C<sub>0</sub></td> <td>70 ~ 74</td> <td>2.0</td> </tr> <tr> <td>D+</td> <td>65 ~ 69</td> <td>1.5</td> </tr> <tr> <td>D<sub>0</sub></td> <td>60 ~ 64</td> <td>1.0</td> </tr> <tr> <td>F (Failure)</td> <td>0 ~ 59</td> <td>0</td> </tr> </tbody> </table>	Grade	Scores	Point	A+	95 ~ 100	4.5	A <sub>0</sub>	90 ~ 94	4.0	B+	85 ~ 89	3.5	B <sub>0</sub>	80 ~ 84	3.0	C+	75 ~ 79	2.5	C <sub>0</sub>	70 ~ 74	2.0	D+	65 ~ 69	1.5	D <sub>0</sub>	60 ~ 64	1.0	F (Failure)	0 ~ 59	0
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<b>Transcripts</b>	<p>2 copies of original transcripts will be issued within 6 weeks of the end of the class to your home university office by post.</p>																														

## Living Expense & Benefits for Exchange Students

<b>Estimated Living Expense</b>	<ul style="list-style-type: none"> <li>- USD 600~800/per month (including room and meals; if not staying at the University Dormitory)</li> <li>• Miscellaneous (including transportation, text books etc) – USD 100/month</li> </ul>
<b>Miscellaneous</b>	<ul style="list-style-type: none"> <li>• University dormitory does not provide free-wifi. You need to have a Korean cell phone service in order to use wireless wifi upon the verification process.</li> <li>• Subway station             <ul style="list-style-type: none"> <li>- Inha University Station(Incheon Suin Line)- 2 mins by walk</li> <li>- Juan Station (Line Number 1) - 20 mins by bus</li> </ul> </li> <li>• Campus Facilities: Football Field, Gym facility etc.</li> <li>• Students can participate in various monthly cultural activities organised by ISL(International Student Lounge) and use internet and scanner[location: student building 5F] at ISL office.</li> </ul>
<b>Benefits for Exchange Students</b>	<ul style="list-style-type: none"> <li>• Visits to Korean Global Corporates Available (e.g. Samsung Corporates, Hyundai etc.)</li> <li>• Non-Credit Everyday Korean Lessons for exchange students will be held. (Survival Language Class for complete beginners, First-come, first-served basis.)</li> <li>• Discount for Inha Summer School Program (<a href="http://summer.inha.ac.kr/">http://summer.inha.ac.kr/</a>)</li> </ul>