

**Admission Exam Information
For Traditional BSN Program
Fall 2021
Directions to test off campus**

For those who are unable to test on the Jonesboro Campus, the test will be available through Prometric Testing services.

PLEASE FOLLOW THESE DIRECTIONS CAREFULLY. To register for the exam see the attached “distance Testing Eligibility Instructions” from Elsevier. **Arkansas State University School of Nursing’s Department ID is 199591.** The student must first request their eligibility ID, which they are able to do by following the directions on this document. The student will receive an email with their eligibility ID, at that point they are able to reach out to Prometric to schedule their testing session.

If prompted, when setting up you Evolve username and password, please note that the school city/location is “State University”, state “Arkansas” (DO NOT select Jonesboro as City); School name is Arkansas State University – Main Campus. Select BSN as program choice.

NOTE: Scheduling with Prometric will be open April 16 – May 21, 2021. Test dates will be May 24-June 4, 2021 with June 4th being the last test date. The cost is approximately \$100 and payable at time of scheduling.

Please email me at NRSTesting@astate.edu that you have completed the exam and I should be able to access your scores. If I am unable to retrieve your scores, you will need to contact Elsevier and request an official score transcript be sent to me at the email address above. Be advised there may be a fee involved through Elsevier. We must receive your official transcript before the June 7th deadline.

For questions, please email me at NRSTesting@astate.edu.

Thank you
Brenda Goodwin
Administrative Specialist III
Arkansas State University
School of Nursing

Distance Testing Eligibility Instructions

1. You must have an Evolve student account with HESI Assessment

To register for your HESI Distance Testing exam, you will need an Evolve student account. If you do not have an account, you can create it at: <https://evolve.elsevier.com/>

Follow the steps below:

- Go to <https://evolve.elsevier.com/cs/> and click "I'm a student."
- In the HESI Secured Exams section, click the link that says, "Register for Distance Testing."
- Click "Register" to place this in your cart, and then "Checkout/Redeem" from the cart screen.
- If you are a returning user, enter your Evolve username and password on the right side of the screen and click "Sign In." If you are new to Evolve, enter your name, email, desired password, and click "Continue."
- Click "Checkout/Redeem," once again to finalize your selection.



2. Register for Distance Testing Exam

- Click on "My Evolve."
- Under HESI Assessment, select "Student Access" and agree to the Terms and Conditions.
- Hover over the Distance Testing Tab and select "Register for a Distance Exam."
- Complete the required information, check box, and click the "Submit" button:



A screenshot of the 'Register For a Distance Testing Exam' form. The form contains the following fields: Dept. ID*, Dept. Name, First Name, Last Name, Address Line 1, Address Line 2, City, Zip, Exam*, Evol#, Midd, Ema, State, and Phone. A callout box with a red border contains the following instructions:

- Please confirm that your first and last name match your government-issued photo ID with signature. (Middle name is not required)
- Click Tab on your keyboard to populate information.
- Enter school's department ID.
- Select the appropriate exam.

 At the bottom of the form, there is a checkbox labeled 'My Evolve profile is the same as it appears on my government issued photo ID' and 'Submit' and 'Cancel' buttons.

ARKANSAS STATE UNIV JONESBORO DISTANCE TESTING

Department ID: *199591*

IMPORTANT INFORMATION:

1. **Do Not** use the **School's Department Id** as your student ID when creating your student Evolve account.
2. The first and last name on your Evolve account ***must be the same*** as it appears on your ***Government Issued Photo ID with Signature*** (i.e. Driver's License or Passport). You will **not** be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID.
3. Your government issued ID must include your signature and a photo that resembles your current appearance to gain admittance into the testing center (your middle name/initial is not required).
4. **Do Not** Register for **Multiple Schools** or **Multiple Exam Versions** (ex. A2 V1 & A2 V2). Register and complete testing on one version of an exam before registering for subsequent version.

You will receive an email Confirmation Notice indicating that you may schedule your exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees.

PLEASE NOTE:

You will receive your Eligibility ID in an email (this is your **evolve username**). Please add the following email address to your email's safe sender list to avoid delays: exameligibility@elsevier.com. If you do not see the notification, please check your spam/junk folder.