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| For Academic Affairs and Research Use Only |
| CIP Code:  |  |
| Degree Code: |  |

**Bulletin / Banner Change Transmittal Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to curriculum@astate.edu for inclusion in curriculum committee agenda.

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| Matthew Costello  | 1/19/2018 |

**Department Curriculum Committee Chair** |

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**COPE Chair (if applicable)** |
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| Veena Kulkarni | 1/19/2018 |

**Department Chair:**  |

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**Head of Unit (If applicable)**   |
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| Warren Johnson | 1/24/2018 |

**College Curriculum Committee Chair** |

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**Undergraduate Curriculum Council Chair** |
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| Gina Hogue | 1/25/2018 |

**College Dean** |

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**Graduate Curriculum Committee Chair** |
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**General Education Committee Chair (If applicable)**   |

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**Vice Chancellor for Academic Affairs** |

**1.Contact Person** (Name, Email Address, Phone Number)

Joseph Rukus jrukus@astate.edu 870-972-2288

**2.Proposed Change**

We want to change the verbiage the sentence below from the description of degree requirements for the MA in Sociology because, as currently written, it is inaccurate.

“All students must pass a comprehensive examination for the degree” should be rewritten “All students must complete a capstone project for the degree”

**3. Effective Date**

Fall, 2018

**4.Justification –** *Please provide details as to why this change is necessary.*

Last year, we did a number of curriculum changes in both the Criminology and Sociology programs. As part of the changes, students were given the option of writing a thesis or completing a comprehensive exam. This sentence should have been changed to reflect current policy, but it was overlooked.

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)- New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font). - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)*You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.**Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

**Graduate Bulletin 2017-2018, p. 176**

A minimum of eighteen (18) hours for the degree must be in courses numbered at the 6000 level ***All students must complete a capstone project for the degree.*** ~~All students must pass a comprehensive examination for the degree~~. For the thesis option, this requirement is met by successfully completing and defending the thesis. Students not completing a thesis may apply to take the comprehensive exam after earning a minimum of eighteen (18) hours in the program, including SOC 6303, Contemporary Social Theory, and SOC 6343, Methods of Social Research. Admissions are competitive. Application deadlines: Priority deadlines for admission and for consideration for graduate assistantship are May 1 (for Summer or Fall admission); November 1 (for Spring admission)