

Undergraduate Curriculum Council
September 07, 2018
Library 6th Floor Conference Room 603

Voting Members Present: James Eric Sims, Wayne Wilkinson, Jason Stewart, Shelley Gipson, Warren Johnson, Michael Bowman, Evelyn Taylor, David Gilmore

Non-Voting Members Present: Jesse Blankenship, Rebecca Oliver, Summer DeProw, Star Holloway, Karen Wheeler

Non-Members Present: Jim Washam, Mary Elizabeth Spence

Members Absent: Kim Pittcock, Nikesha Nesbitt

Meeting called to order at 2:03 pm.

1. Approval of May 1 meeting and May 15 email vote minutes. Motion to approve with corrections to email vote minutes: Shelley Gipson. Seconded: Wayne Wilkinson. Pass with corrections.
2. Subcommittee for Book of Committees – Shelley Gipson
 - a. Shelley Gipson shared with the council the relevant pages from the Book of Committees created by Faculty Senate. The council discussed whether they wanted to make changes to the name, scope, and composition of the council.
 - b. Motion to approve clarifying the name of Undergraduate Curriculum Committee/Council to Undergraduate Curriculum Council: Wayne Wilkinson. Second: Warren Johnson. 3 voted yea, 2 opposed, 2 abstentions. Pass.
 - c. Karen Wheeler suggested creating a subcommittee to review and make recommendations regarding scope of the council, undergraduate policy, and council composition. Subcommittee will consist of Shelley Gipson, Warren Johnson, and David Gilmore.
3. Course Proposals
 - a. 2018U_BU09_LON9_Free-Enterprise-Certificate
 - i. Council expressed concerns with the justification of the certificate and the repeating of the Student Learning Outcomes from the other programs. Jim Washam explained that the certificate was created following discussions with a financial firm in Little Rock who expressed a need for graduates with specific skills and knowledge that are part of the proposed certificate. Council suggested that the college modify the purpose statement and work with the Office of Assessment on the Student Learning Outcomes.
 - ii. Motion to approve pending revisions: David Gilmore. Second: Shelley Gipson. Pass

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1. On September 18, 2018, Council reviewed revisions and approved by quorum email vote.
 - b. 2018U_BU10_NC_ECON-4023-REVISION2
 - i. Motion to approve: Warren Johnson. Second: Wayne Wilkinson. Pass
 - c. 2018U_EBS09_BC_TE-2003-Intro-to-Ed
 - i. Motion to approve: Shelley Gipson. Second: Wayne Wilkinson. Pass
 - d. 2018U_NHP16_NC_HP-3033
 - i. Council discussed that a statistics course was proposed without consulting the Math and Statistics department, who would be willing to work with the College of Nursing and Health Professions to meet their needs for a statistics course. Council also commented that the course outline appears to be just a general statistics course and there are already several versions of the same course offered.
 - ii. Proposal withdrawn by Evelyn Taylor to take back to the department.
4. Selection of a representative for A-State Assessment Committee – Summer DeProw
 - a. Wayne Wilkinson made a motion for Shelley Gipson to continue as UCC representative. Shelley agreed. Council approves.
5. Karen Wheeler explained to council that she would like to inform the campus that they are welcome to attend when their proposals are up for review by the council. Also, she would like to form a committee consisting of representatives from UCC and GC to sit together to discuss the curriculum forms. Volunteers to serve on this subcommittee were Jesse Blankenship, Shelley Gipson, Warren Johnson, and Wayne Wilkinson.
6. Council discussed conflict with Faculty Senate and UCC meeting time. Provost's Office will address the issue.

Motion to adjourn meeting: Jason Stewart. Second: Shelley Gipson. Meeting adjourned at 3:22 pm.

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Subcommittee Memberships

Subcommittees		
Subcommittee1	Subcommittee2	Subcommittee3
Michael Bowman Shelley Gipson Warren Johnson Rebecca Oliver	Kim Pittcock Jason Stewart Wayne Wilkinson Nikesha Nesbitt	David Gilmore Evi Taylor Eric Sims Star Holloway
Can review:		
AET, BU, EBS, NHP, SM, US	BU, LAC, MS, NHP, SM	AET, EBS, LAC, MS, US