

Staff Senate Meeting Agenda
Wednesday, October 17, 2018 @ 2:00pm
Executive Board Room 201, Delta Center

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
4. Old Business
5. New Business
 - a. Katey Provence – Back the Pack Campaign
 - b. Lori Winn – Time Clock Plus
6. President's Report
7. Open Discussion
8. Announcements and Reminders
 - a. The next meeting will be held on November 14 at 2:00pm in the Delta Center Executive Board Room 201.
 - b. The Employee Benefits Fair will be held on October 25 from 10:00am – 2:00pm in Centennial Hall.

**Arkansas State University
Staff Senate Treasurer's Report
September 30, 2018**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate	Balance Forward	\$2,502.60		
110000-120008-1630	Sodexo - Catering		(66.35)	
				<u><u>\$2,436.25</u></u>
Santa's Wolves Agency Account	Balance Forward	\$ 1,380.18		
930002-390000-5000			-	
		-	-	<u><u>\$1,380.18</u></u>
<u>ASU Foundation Accounts</u>				
Santa's Wolves	Balance Forward	\$33,143.88		
200067	September Contributions		407.90	
				<u><u>\$33,551.78</u></u>
Staff Senate Discretionary	Balance Forward	\$22,087.48		
200069				
				<u><u>\$22,087.48</u></u>
Staff Senate Educational Assistance	Balance Forward	\$591.92		
230139	September Contributions		84.56	
				<u><u>\$676.48</u></u>

DRAFT MINUTES

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Executive Board Room 201, Delta Center

1. Call to Order – At 2:03 by Chair Rob Gordon
2. Roll Call - Mary Martin proxy for Lauren Adams, Justin Carothers proxy for Nikki Adams, Spencer Bradley, Robbie Davenport proxy for Paula Broadway, Jon Carvell, Todd Clark, Angela Daniels, Emily Devereux, Sharon Dollar - Absent, Tocarra Carter proxy for Traci Ellington, Vickie Gilmer, Robert Gordon, Carissa Griffin, Jeff Gulley, Bekah Hickman – excused absence, Tiffany Johnson, Lisa Kihlstadius, Robyn Klerk, Jarrod Long, Stephanie Lott, Catherine Miller, Herbert Ogles, Rebecca Oliver, Kelly Ponder, Hope Phillips, Sheryl Puckett, Melody Rainwater, Erika Schroader, Traci Simpson - absent, Elizabeth Wakefield, Connie Scott proxy for Tammy Webb, Chad Woodard
3. Routine Business
 - a. Meeting Minutes –Jon Carvell made a motion to accept the minutes as presented. Jeff Gulley seconded the motion. All approved.
 - b. Treasurer’s Report – July and August treasurers report were presented and the expenditures were discussed.
4. Old Business
 - a. Rebecca Oliver – Senator Replacements – Ms. Catherine Miller is to replace Ms. Brianna Andrews and Ms. Bekah Hickman is to replace Ms. Vera Forrest. Ms. Catherine Miller was introduced, but Ms. Bekah Hickman is on the road recruiting today and plans to be at the next meeting.
5. New Business
 - a. Spencer Bradley – Wellness Program – Mr. Bradley gave a high level overview of the new employee wellness portal. The university has partnered with St. Bernard’s to introduce a new software for employees to use for overall health and wellness. The portal is mobile friendly and works with the A-State username. A challenge will begin October 1st to get 400 points with prizes of gift cards for those who register and complete the program. Several apps can feed directly into the program including fitbit, myfitnesspal, garmin, and ihealth. A senator asked about the online wellness store, which is one way to benefit from the challenge. The store is running online and is open for all A-State employees system wide. Lori Winn wanted to note that the money for these programs come from our healthcare provider. Mr. Bradley hopes to communicate and update all health and wellness events in this system. Further trainings for the portal will be available at a later date.
 - b. Angela Daniels – Benefits Update –
 - i. The committee was very active over the summer. A-State is moving from CIGNA back to Blue Cross Blue Shield. We will have 2 medical plan options, classic and premier plan. The premier plan will be a nation-wide network. We will have an increase in premiums because we are a self-insured campus, so we pay for all of the claims that come through the system. The benefits fair is October 5th, and the committee will be pushing out more information at that time. Everyone will have to go through open enrollment for dependent verification this year. The new health insurance will take effect January 1.

DRAFT MINUTES

- ii. A-state currently has 2 retirement and there are talks of going to just one plan for everyone. The cost are significantly more for VALIC than TIAA. This should be coming through shared governance soon so be thinking about your ideas on whether to stay with 2 companies or not. On our campus the majority of people are TIAA participants at less than 100 using VALIC. We have 1600 full time employees and 100 are in VALIC on the Jonesboro Campus.
 - iii. A senator asked if the prescription benefit also have 2 tiers. It will just have one tier and it is the company the state uses so the prescription information is already out on the web. If you have a situation that this plan doesn't address, you will need to speak with Lori Winn.
 - c. Hope Phillips – Board of Trustees Reception – Staff Senate will have a chance to meet with the Board of Trustees members on Friday, September 21, 2018. This is the second time that the staff senate has met with them. We discussed a few talking points like salaries, benefits, time tracker, and tuition discounts. A senator brought up different travel policies across campus. We also discussed asking about the Huron study, and service animals on campus. Ms. Daniels said that an SGOC policy coming down the pipeline for service and emotional support animals. Rob plans on sending out an email about different talking points and all senators will get a reminder email as well.
- 6. President's Report –
 - a. The benefits fair will be on October 25th. We plan to have a table at the benefits fair to provide information about what we do and provide forms for the catastrophic leave bank. We plan to give something away again this year and discussed whether than should be a TV or something more like an apple watch. Please sign up to work a shift.
 - b. Rob asked the senators to think about a sponsorship for UpTilDawn. We usually split this sponsorship with faculty senate.
 - c. Committees – Rob stepped into the role of the constitution and bylaws committee as the chair for Vera Forrest. We have senator seats open on SGOC and Parking and Motor Vehicle committees.
 - d. We voted on being a campus sponsor with imPACT and tomorrow night they have a candlelight visual and they are going to be reading the names of domestic abuse so we want to show our support for the students. Also tomorrow imPACT will be participating with the student research fair. Please remind any students you come in contact with of this.
- 7. Open Discussion – A senator read a letter on concerns about not being able to change their email address if something in their life changes for staff and faculty. There was a letter written to the staff senate in which different scenarios for changing names might be a problem. Rob Gordon said that he will be talking with HR about this problem and solutions that they may find. Other staff members mentioned how this is a problem with directory look up and impacts the diversity here on campus.
- 8. Angela Daniels motioned to adjourn and Chad Woodard seconded. All in favor.
- 9. Announcements and Reminders
 - a. The next meeting will be held on October 17 at 2:00pm in the Delta Center Executive Board Room 2018.