|  |
| --- |
| For Academic Affairs and Research Use Only |
| CIP Code:  |  |
| Degree Code: |  |

**Reconfiguration of Existing Degree Program Proposal Form**

**[x] Undergraduate Curriculum Council**

**[ ] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to curriculum@astate.edu for inclusion in curriculum committee agenda.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| Jason Stewart | 12/17/2019 |

**Department Curriculum Committee Chair** |

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**COPE Chair (if applicable)** |
|

|  |  |
| --- | --- |
| Jason Stewart | 12/17/2019 |

**Department Chair:**  |

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**Head of Unit (If applicable)**   |
|

|  |  |
| --- | --- |
| Jason Stewart | 1/10/2020 |

**College Curriculum Committee Chair** |

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**Undergraduate Curriculum Council Chair** |
|

|  |  |
| --- | --- |
| Abhijit Bhattacharyya | 1/10/2020 |

**College Dean** |

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**Graduate Curriculum Committee Chair** |
|

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**General Education Committee Chair (If applicable)**   |

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**Vice Chancellor for Academic Affairs** |

1. **Proposed Program Title**

Associate of Applied Science in Land Surveying and Geomatics

1. **Contact Person** (Name, Email Address, Phone Number)

Jason Stewart, jstewart@astate.edu, 972-3226

1. **Proposed Starting Date**

Fall 2020

1. **Is there differential tuition requested?** *If yes, please fill out the New Program/Tuition and Fees Change Form.*

Yes

**Bulletin Changes**

|  |
| --- |
| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)- New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font). - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)*You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.* *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

 ***\*For new programs, please insert copy of all sections where this is referenced.\****

From p. 61

**Associate of Applied Science (A.A.S.)**

|  |
| --- |
| Clinical Laboratory Science |
| \*Crime Scene Investigation |
| Disaster Preparedness/Emergency Mgmt.—EMT-Basic |
| Land Surveying and Geomatics |
| Law Enforcement |
| \*Law Enforcement Administration |
| Occupational Therapist Assistant |
| Paramedic |
| Physical Therapist Assistant |

*\*Programs offered in cooperation with the Criminal Justice Institute of the University of Arkansas.*

Insert p. 210 before College of Liberal Arts and Communication

 **Land Surveying and Geomatics Program**

 The Land Surveying and Geomatics program teaches students how to identify, measure, quantify, map, and analyze specific details and locations on the earth’s surface. Students will learn applications of mathematics and basic sciences as they develop skills with modern software and hardware tools used in the surveying industry. Graphical presentation methodology and technical communication skills will be learned to allow students to share the information they obtain with professionals in other industries such as construction, engineering, real estate, city planning, subdivision development, conservation, and many others. Careers in land surveying and geomatics normally require a mix of both indoor and outdoor work, and expertise with modern surveying equipment will be developed through laboratory activities and related classroom responsibilities. Students will be eligible to proceed toward professional licensure as a Professional Surveyor upon completion of either the Bachelor of Science or Associate of Applied Science degree, and all students will be encouraged to take the Fundamentals of Surveying exam before completing their coursework.

 Two degrees are offered by Arkansas State University in Land Surveying and Geomatics. The Bachelor of Science degree requires 120 credit hours of coursework and can be completed in four years. The B.S. degree provides students with a well-rounded educational experience and exposure to surveying fundamentals as well as business principles and general engineering technology concepts. The Associate of Applied Science degree requires 60 credit hours and can be completed in two years. The A.A.S. degree is more targeted to specific surveying fundamentals with a reduced general education component compared to the B.S. degree. Concerning Professional Surveying licensure, either degree completes the educational component required in Arkansas by A.C.A. §17-48-203. Students completing the A.A.S. would generally need to complete six years of work experience before becoming eligible for licensure, but B.S. students would have a work experience requirement of four years.

 The Land Surveying and Geomatics program outcomes define the knowledge, skills, and behaviors that program graduates are expected to have by the time of graduation. Graduates of the B.S. Land Surveying and Geomatics program will have:

1. An ability to identify, formulate, and solve broadly defined technical or scientific problems by applying knowledge of mathematics and science and/or technical topics to areas relevant to the discipline.
2. An ability to formulate or design a system, process, procedure or program to meet desired needs.
3. An ability to develop and conduct experiments or test hypotheses, analyze and interpret data and use scientific judgment to draw conclusions.
4. An ability to communicate effectively with a range of audiences.
5. An ability to understand ethical and professional responsibilities and the impact of technical and/or scientific solutions in global, economic, environmental, and societal contexts.
6. An ability to function effectively on teams that establish goals, plan tasks, meet deadlines, and analyze risk and uncertainty.

 Graduates of the A.A.S. Land Surveying and Geomatics program will have:

1. An ability to identify, formulate, and solve broadly defined technical or scientific problems by applying knowledge of mathematics and science and/or technical topics to areas relevant to the discipline.
2. An ability to conduct experiments or test theories, as well as to analyze and interpret data.
3. An ability to function on teams.
4. An understanding of professional and ethical responsibility.
5. An ability to communicate effectively.

**Major in Land Surveying and Geomatics**

**Associate of Applied Science**

A complete 4-semester degree plan is available at <https://www.astate.edu/info/academics/degrees/>

|  |  |
| --- | --- |
| **University Requirements:** |  |
|  See University General Requirements for Associate degrees (p. 41) |  |
| **First Year Making Connections Course**  | **Sem. Hrs.** |
|  UC 1013, Making Connections | **3** |
| **General Education Requirements:** | **Sem. Hrs.** |
|  See General Education Curriculum for Associate of Applied Science degrees (p. 79) **Students with this major must take the following:** *MATH 1023, College Algebra or MATH course that requires MATH 1023 as a prerequisite* *PHYS 2054, General Physics I* | **19** |
| **Major Requirements:**Grade of “C” or better required for all Major Requirements  | **Sem. Hrs.** |
|  AGST 3503, Geospatial Data Applications | 3 |
|  AGST 3543, Fundamentals of GIS/GPS | 3 |
|  CE 2202, Civil Engineering Presentations | 2 |
|  CE 2223, Plane Surveying | 3 |
|  MATH 1033, Plane Trigonometry | 3 |
|  REI 3413, Real Estate Practice | 3 |
|  SUR 3003, Route and Construction Surveying | 3 |
|  SUR 3013, Survey Plats and Deeds | 3 |
|  SUR 3023, Photogrammetry | 3 |
|  SUR 4003, Boundary Control and Legal Principles | 3 |
|  SUR 4013, Law and Professionalism in Surveying | 3 |
|  SUR 4023, Advanced Surveying | 3 |
|  SUR 4033, Surveying Practicum | 3 |
| **Sub-total** | **38** |
| **Total Required Hours:** | **60** |

**LETTER OF NOTIFICATION – 11**

**RECONFIGURATION OF EXISTING DEGREE PROGRAMS**

**(Consolidation or Separation of Degrees to Create New Degree)**

\*Please include the documents to be submitted found throughout this LON at the end of the form.

1. Institution submitting request: Arkansas State University
2. Contact person/title: Jason Stewart, Director of Civil Engineering
3. Title(s) of degree programs to be consolidated/reconfigured:

 B.S. Civil Engineering, B.S. Agriculture, B.S. (Business Management), minor in Surveying

1. Current CIP Code(s)/Current Degree Code(s): Enter text...
2. Proposed title of consolidated/reconfigured program: Associate of Applied Science in Land Surveying and Geomatics
3. Proposed CIP Code for new program: 15.1102
4. Proposed Effective Date: Fall 2020
5. Reason for proposed program consolidation/reconfiguration:

 *(Indicate student demand (projected enrollment) for the proposed program and document that the program meets employer needs)*

 The A.A.S. Surveying program is anticipated to have 8-10 students enrolled in the first year. Subsequent years should see, at a minimum, equal new enrollment. Survey results of professional surveyors in the state of Arkansas indicate a minimum demand of 80 surveyors in the next 5 years, and the advisory council for the BSCE program has also requested that this new degree be implemented to serve the civil engineering professional community. Geographically, there is a void in NE Arkansas for surveying education which the program would fill. Existing programs serve regionally in NW and SE Arkansas. Arkansas law (A.C.A. §17-48-203, effective January 1, 2017) now requires a degree for a person to ultimately become a licensed surveyor in the state, and this degree would fulfill those specific degree requirements. It is anticipated that the A.A.S. degree would serve practicing unlicensed surveying apprentices and those seeking surveying licensure who already hold other degrees as a quicker path to fulfillment of the educational requirements for licensure.

1. Provide current and proposed curriculum outline by semester.

 *For undergraduate programs, please also fill out 8-semester plan at end of document.*

 *Indicate total semester credit hours required for the proposed program. Underline new courses and provide new course descriptions. (If existing courses have been modified to create new courses, provide the course name/description for the current/existing courses and indicate the related new/modified courses.) Identify required general education core courses with an asterisk.*

1. Provide program budget. Indicate amount of funds available for reallocation.

 *See end of document.*

1. Provide current and proposed organizational chart. *See end of document.*
2. Institutional curriculum committee review/approval date: Enter text...
3. Are the existing degrees offered off-campus or via distance delivery? No
4. Will the proposed degree be offered on-campus, off-campus, or via distance delivery?

 On campus and distance delivery

1. Identify mode of distance delivery or the off-campus location for the proposed program.

 Online (live viewing and via archiving and web-based delivery)

1. Provide documentation that proposed program has received full approval by licensure/certification entity, if required.

 *(A program offered for teacher/education administrator licensure must be reviewed/approved by the Arkansas Department of Education prior to consideration by the Coordinating Board; therefore, the Education Protocol Form also must be submitted to ADHE along with the Letter of Notification).*

Not required

1. Provide copy of e-mail notification to other institutions in the area of the proposed program and their responses; include your reply to the institutional responses. *See end of document.*
2. List institutions offering similar program and identify the institutions used as a model to develop the proposed program.

The University of Arkansas Community College at Morrilton and the University of Arkansas at Monticello offer similar programs (Associate of Science at Monticello, Associate of Applied Science at Morrilton), and they are the only other programs in the state with similar Associate level degrees. Their programs were utilized somewhat as models for the proposed program.

1. Provide scheduled program review date (within 10 years of program implementation).

 Fall 2029

1. Provide additional program information if requested by ADHE staff.

Enter text...

President/Chancellor Approval Date: Click here to enter a date.

Board of Trustees Notification Date: Click here to enter a date.

Chief Academic officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: Enter date.

 Name (printed): Click here to enter text.

**4-Semester Plan**

(**referenced in #9** - **Undergraduate Proposals Only)**

*Instructions: Please identify new courses in italics*.

|  |
| --- |
| **Arkansas State University-Jonesboro Degree: Associate of Applied Science****Major: Land Surveying and Geomatics****Year: 2020** |
| Students requiring developmental course work based on low entrance exam scores (ACT, SAT, ASSET, COMPASS) may not be able to complete this program of study in four (4) semesters. Developmental courses do not count toward total degree hours. **Students having completed college level courses prior to enrollment will be assisted by their advisor in making appropriate substitutions. In most cases, general education courses may be interchanged between semesters.** |
| **Year 1** |  | **Year 1** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
| CS 1013 | Introduction to Computers | 3 | ✓ |  | CE 2202 | Civil Engineering Presentations | 2 |  |
| ENG 1003 | Composition I | 3 | ✓ |  | CE 2223 | Plane Surveying | 3 |  |
| MATH 1023 | College Algebra | 3 | ✓ |  | ENG 1013 | Composition II | 3 | ✓ |
| MATH 1033 | Plane Trigonometry | 3 |  |  | PHYS 2054 | General Physics I | 4 | ✓ |
| UC 1013 | Making Connections | 3 |  |  |  | Social Science (HIST or POSC) elective | 3 | ✓ |
| **Total Hours** |  | **15** |  |  | **Total Hours** |  | **15** |  |
| **Year 2** |  | **Year 2** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
| AGST 3503 | Geospatial Data Applications | 3 |  |  | AGST 3543 | Fundamentals of GIS/GPS | 3 |  |
| REI 3413 | Real Estate Practice | 3 |  |  | SUR 3013 | Survey Plats and Deeds | 3 |  |
| SUR 3003 | Route and Construction Surveying | 3 |  |  | SUR 4003 | Boundary Control and Legal Principles | 3 |  |
| SUR 3023 | Photogrammetry | 3 |  |  | SUR 4013 | Law and Professionalism in Surveying | 3 |  |
| SUR 4023 | Advanced Surveying | 3 |  |  | *SUR 4033* | *Surveying Practicum* | 3 |  |
|  |  |  |  |  |  |  |  |  |
| **Total Hours** |  | **15** |  |  | **Total Hours** |  | **15** |  |
| **Total Jr/Sr Hours 30 Total Degree Hours 60** |
| **Graduation Requirements:** |

**Program Budget**

**(referenced in # 10)**

Provide program budget. Indicate amount of funds available for reallocation.

1 new faculty position $104,000 (Salary = $80,000, Benefits = $24,000)

Funding source: Engineering Instruction

(this faculty position is the same one as is mentioned in the program proposal form for the B.S. degree of the same name)

**Organizational Chart**

**(referenced in # 11)**

Provide current and proposed organizational chart. Include where the proposed program will be housed (department/college).

**Current**: College of Engineering and Computer Science:

 Provost College of Engineering and Civil Engineering Civil Engineering

 Dr. Alan Utter Computer Science Program

 Dean: Dr. Abhijit Bhattacharyya Director: Jason Stewart

**Proposed**: The Surveying major would be housed administratively within the Civil Engineering program and under the oversight of the Director of Civil Engineering. No changes would be made to the current organizational chart except to add the surveying faculty line to the Civil Engineering program.

 Provost College of Engineering and Civil Engineering Civil Engineering,

 Dr. Alan Utter Computer Science Program Land Surveying

 Dean: Dr. Abhijit Bhattacharyya Director: Jason Stewart & Geomatics

**Written Notification to Other Institutions**

**(referenced in # 17)**

This should include a copy of written notification to other institutions in area of proposed program and responses

Enter text...

**Student Learning Outcomes**

Provide outcomes that students will accomplish during or at completion of this reconfigured degree. Fill out the following table to develop a continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

**University Outcomes**

Please indicate the university-level student learning outcomes for which this new program will contribute. Please complete the table by adding program level outcomes (PLO) to the first column, and indicating the alignment with the university learning outcomes (ULO). If you need more information about the ULOs, go to the [University Level Outcomes Website](http://www.astate.edu/a/assessment/student-learning-outcomes/files/ULOs%20for%20Website2.pdf).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **ULO 1: Creative & Critical Thinking** | **ULO 2: Effective Communication** | **ULO 3: Civic & Social Responsibility** | **ULO 4: Globalization & Diversity** |
| **PLO 1** | **✓** |  |  |  |
| **PLO 2** | **✓** |  |  |  |
| **PLO 3** | **✓** |  |  |  |
| **PLO 4** |  | **✓** |  |  |
| **PLO 5** |  |  | **✓** |  |
| **PLO 6** | **✓** | **✓** |  |  |

***Note: Best practices suggest 4-7 outcomes per program; minors would have 1 to 4 outcomes.***

***A.A.S. Land Surveying and Geomatics outcomes based on ABET Applied and Natural Science programs (www.abet.org)***

|  |  |
| --- | --- |
| **Outcome 1** | An ability to identify, formulate, and solve broadly defined technical or scientific problems by applying knowledge of mathematics and science and/or technical topics to areas relevant to the discipline. |
| Assessment Procedure Criterion | Surveys of graduating seniors, program alumni, and graduates’ employers will be utilized for indirect measurement of outcome achievement levels. 90% of students will score 3.0 (out of 4) or higher on portfolio evaluations (graded work, exams, papers, etc.) performed by faculty teaching the course. |
| Which courses are responsible for this outcome? | SUR 4033 |
| Assessment Timetable | Outcome will be assessed every 3 years (starting in 2021), data will be collected annually. |
| Who is responsible for assessing and reporting on the results? | The faculty member teaching the course(s) will be responsible for collecting the data and assessing it with the assessment instrument. Results will be reported to the surveying program director. An assessment committee to be established for the surveying program will be responsible for results analysis and action plan development and implementation. |

|  |  |
| --- | --- |
| **Outcome 2** | An ability to conduct experiments or test theories, as well as to analyze and interpret data. |
| Assessment Procedure Criterion | Surveys of graduating seniors, program alumni, and graduates’ employers will be utilized for indirect measurement of outcome achievement levels. 90% of students will score 3.0 (out of 4) or higher on portfolio evaluations (graded work, exams, papers, etc.) performed by faculty teaching the course. |
| Which courses are responsible for this outcome? | SUR 4023 |
| Assessment Timetable | Outcome will be assessed every 3 years (starting in 2022), data will be collected annually. |
| Who is responsible for assessing and reporting on the results? | The faculty member teaching the course(s) will be responsible for collecting the data and assessing it with the assessment instrument. Results will be reported to the surveying program director. An assessment committee to be established for the surveying program will be responsible for results analysis and action plan development and implementation. |

|  |  |
| --- | --- |
| **Outcome 3** | An ability to function on teams. |
| Assessment Procedure Criterion | Surveys of graduating seniors, program alumni, and graduates’ employers will be utilized for indirect measurement of outcome achievement levels. 90% of SUR students evaluated by behavioral observation in CE 2223 Plane Surveying score 3.0 (out of 4) or higher using the assessment instrument. |
| Which courses are responsible for this outcome? | CE 2223 |
| Assessment Timetable | Outcome will be assessed every 3 years (starting in 2023), data will be collected annually. |
| Who is responsible for assessing and reporting on the results? | The faculty member teaching the course(s) will be responsible for collecting the data and assessing it with the assessment instrument. Results will be reported to the surveying program director. An assessment committee to be established for the surveying program will be responsible for results analysis and action plan development and implementation. |

|  |  |
| --- | --- |
| **Outcome 4** | An understanding of professional and ethical responsibility. |
| Assessment Procedure Criterion | Surveys of graduating seniors, program alumni, and graduates’ employers will be utilized for indirect measurement of outcome achievement levels. 90% of students will score 3.0 (out of 4) or higher on portfolio evaluations (graded work, exams, papers, etc.) performed by faculty teaching the course. 100% of students in SUR 4013 Law and Professionalism in Surveying will score 70/100 or better on questions related to ethical and professional responsibilities and related topics to this outcome. |
| Which courses are responsible for this outcome? | SUR 4013 |
| Assessment Timetable | Outcome will be assessed every 3 years (starting in 2023), data will be collected annually. |
| Who is responsible for assessing and reporting on the results? | The faculty member teaching the course(s) will be responsible for collecting the data and assessing it with the assessment instrument. Results will be reported to the surveying program director. An assessment committee to be established for the surveying program will be responsible for results analysis and action plan development and implementation. |

|  |  |
| --- | --- |
| **Outcome 5** | An ability to communicate effectively. |
| Assessment Procedure Criterion | Surveys of graduating seniors, program alumni, and graduates’ employers will be utilized for indirect measurement of outcome achievement levels. 85% of students evaluated on oral and written communication skills by performance appraisal will score 3.0 (out of 4) or higher using the assessment instrument. |
| Which courses are responsible for this outcome? | SUR 4033 |
| Assessment Timetable | Outcome will be assessed every 3 years (starting in 2022), data will be collected annually. |
| Who is responsible for assessing and reporting on the results? | The faculty member teaching the course(s) will be responsible for collecting the data and assessing it with the assessment instrument. Results will be reported to the surveying program director. An assessment committee to be established for the surveying program will be responsible for results analysis and action plan development and implementation. |

*Please repeat as necessary.*